



# Application for renewal of passport / residence visa

Service Code :	11	Service Classification :	G2C
Service Type :		SubService Type :	Variation Service
Pariorty Service :	No		

## **Service Duration**

Time required to provide the service: 15 Minutes

The time taken by the customer to obtain the service: 20 Minutes

#### **Service Fees**

رسوم الخدمة 20 •

### **Service Description**

Application submitted by concerned departments for renewal of passport / residence visa.

### Service steps and procedures

<sup>1.</sup> Make Application for renewal of passport / residence visa.

- Submit to the concerned public prosecutor.
  Communicate with concerned authority / department with original document enclosed.
  Make necessary procedure for renewal and communicate with the concerned authority/ department.
- 5. Return the original document to Archive department,

## **Requirements and Documents**

The application submitted by the same person or his sponsor or his legal representative

