



# Application for renewal of the Registration of a lawyer's representative

Service Code: 1 Service

G2C

Classification:

Service Type:

SubService

**Auxiliary Service** Type:

Pariorty

No Service:

# **Department**

Lawyer department



## **Service Duration**

• The time taken by the customer to obtain the service: 2 working days

#### **Service Fees**

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#### **Service Audience**

lawyer's representative

## **Service Description**

Renewal of a lawyer Representative registration period.

### **Service steps and procedures**

- Sign in with a UAE Pass / Create an account
- Submit the application electronically (Smart Lawyer System)
- Issuing a new card

## **Requirements and Documents**

- A letter from the lawyer's office requesting the renewal of a representatives card
- A copy of the office's license
- good manner and behavior
- Emirates ID card
- passport
- Valid residence
- Photograph
- A statement from the lawyer about the number of branches and offices and the number of representatives licensed by the Ministry of Justice.
- certified work contract