

## Application to Subscribe in the Official Gazette

Service Code : 1

Service  
Classification : G2G

Service Type : Commercial

SubService  
Type : Variation Service

Pariorty  
Service : No

### Service Duration

Time required to provide the service: 15 Minutes

The time taken by the customer to obtain the service: 20 Minutes

### Service Fees

- 1 وزارة العدل

### Service Description

Application for subscription or renewal of the receipt of a copy of each issue issued and / or will be issued during the calendar year of the subscription date from 1 January to 31 December

### Service steps and procedures

Attendance at the headquarters of the Official Gazette and obtaining the application form  
Fill out the form by hand and hand it over to the customer service staff  
Receive the application and enter the data on the system  
Pay the annual subscription through the electronic dirham after confirming its validity  
Print the receipt, All issues of the Official Gazette issued during the year  
Send a copy to the subscriber at each issue by post

## **Requirements and Documents**

From the inside of the country

Identity card or passport

Application for subscription in the Official Gazette

e-dirham card to attach the annual subscription payment bill (AED 1,000)

Outside the country:

A request for subscription in the Official Gazette

Proof of completion of bank transfer Equivalent to AED 1,500 if the participant is from an Arab country and AED 2,000 if the participant is from a foreign country

