

UNITED ARAB EMIRATES
MINISTRY OF JUSTICE



الإمارات العربية المتحدة
وزارة العدل

Request to transfer the registration of a lawyer's representative

e-Lawyer System

User Manual

Second Edition

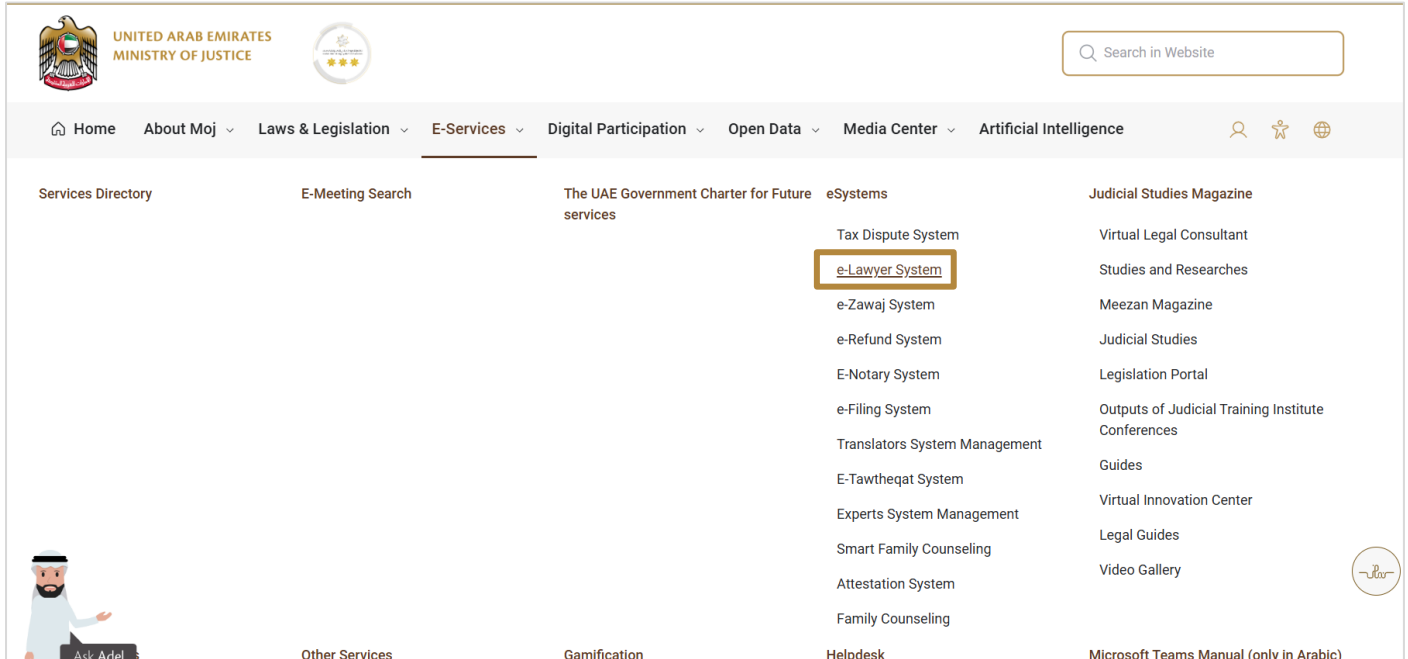
Submit a New Request

Steps for Submitting a New Request:

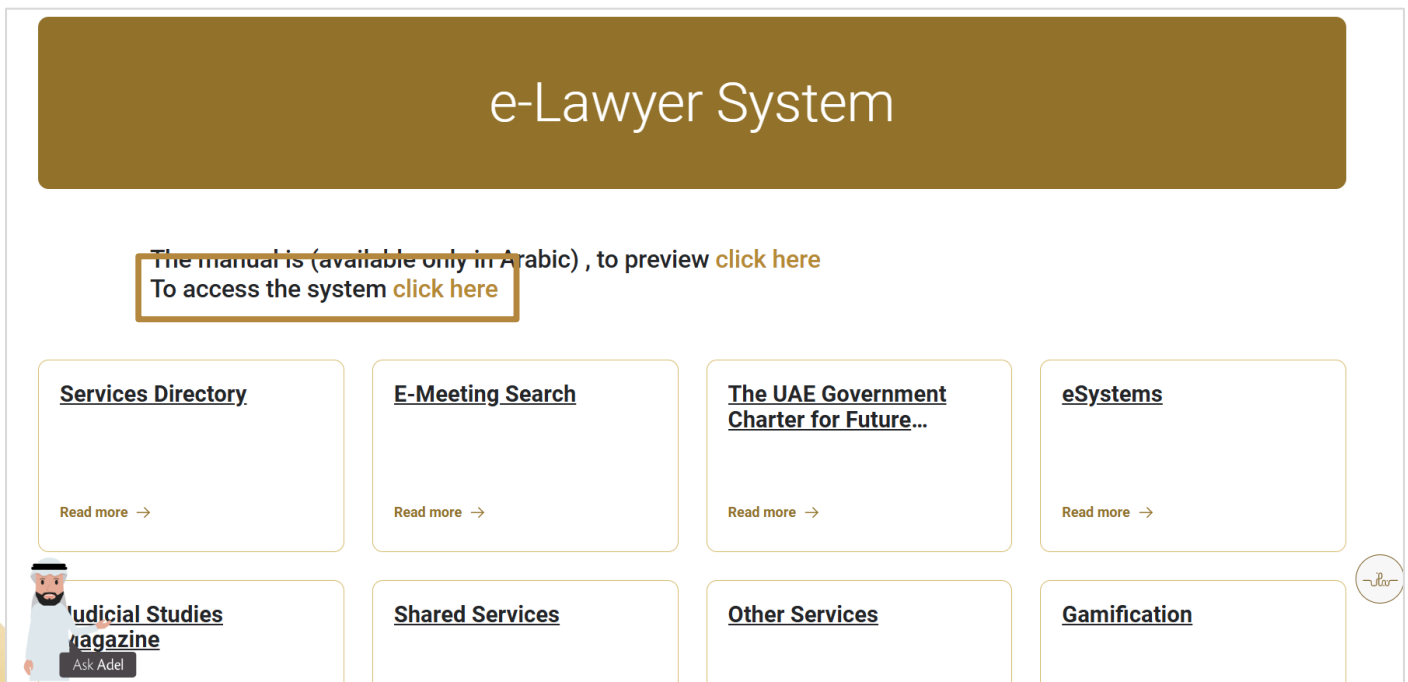
Method One

The Ministry of Justice page is available through the following link: [Click here](#)

We select E-Services → eSystems → E-Lawyer System



The following page appears:



If you wish to apply for E-Lawyer System services, click the "[click here](#)" button, which will take you to the unified gate for login using the digital identity.

Unified Gate For Electronic Services

Get Started with UAE PASS

 **Login with UAE PASS**

A single trusted digital identity for all citizens,
residents and visitors.

For more information please check the user
manual from [Here](#)

I can't sign in with UAE Pass ; I would like to submit a
request for a temporary exception to sign in using my
registered account

Method Two

From the Ministry of Justice page available through the following link: [Click here](#)

We select E-Services > Service Directory

**UNITED ARAB EMIRATES
MINISTRY OF JUSTICE**

Search in Website

[Home](#) [About Moj](#) [Laws & Legislation](#) [E-Services](#) [Digital Participation](#) [Open Data](#) [Media Center](#) [Artificial Intelligence](#)

Services Directory

E-Meeting Search

The UAE Government Charter for Future services

eSystems

Tax Dispute System

[e-Lawyer System](#)

e-Zawaj System

e-Refund System

E-Notary System

e-Filing System

Translators System Management

E-Tawtheqat System

Experts System Management

Smart Family Counseling

Attestation System

Family Counseling

Judicial Studies Magazine

Virtual Legal Consultant

Studies and Researches

Meezan Magazine

Judicial Studies

Legislation Portal

Outputs of Judicial Training Institute Conferences

Guides

Virtual Innovation Center

Legal Guides

Video Gallery

 Ask Arafat

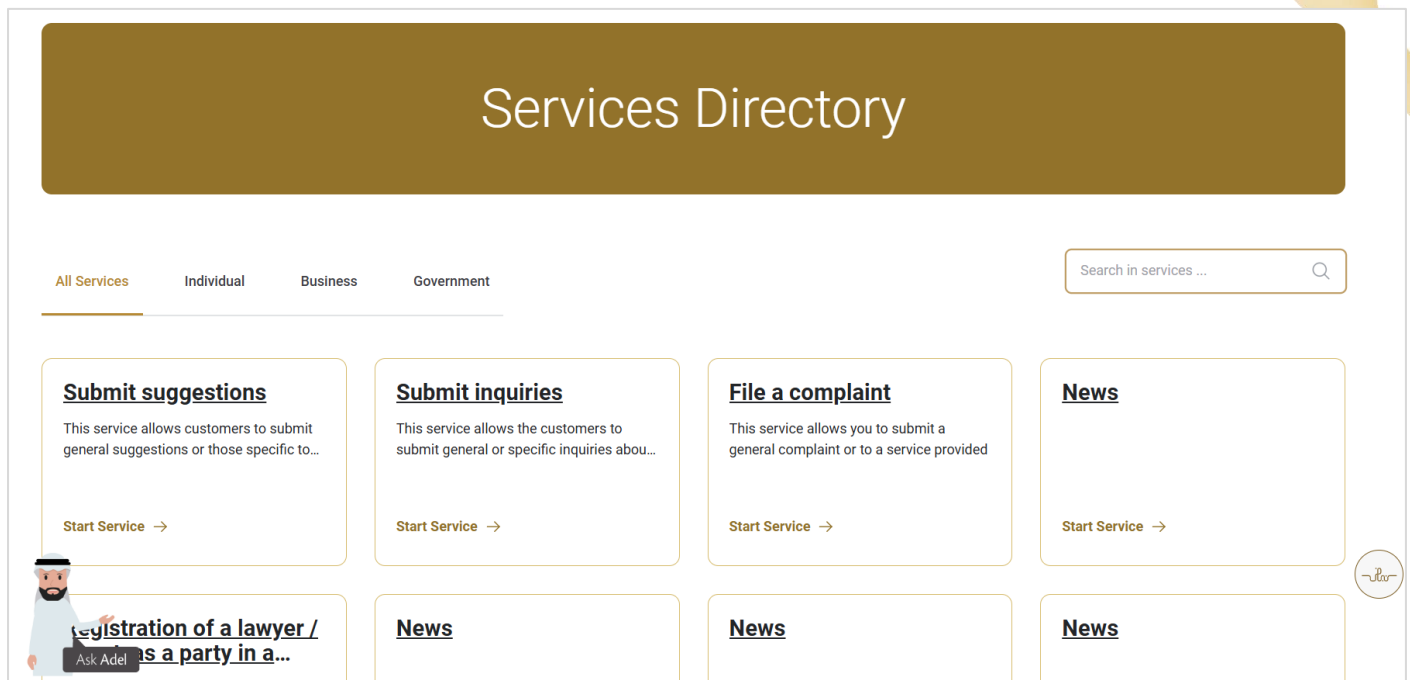
Other Services

Gamification

Helpdesk

Microsoft Teams Manual (only in Arabic)

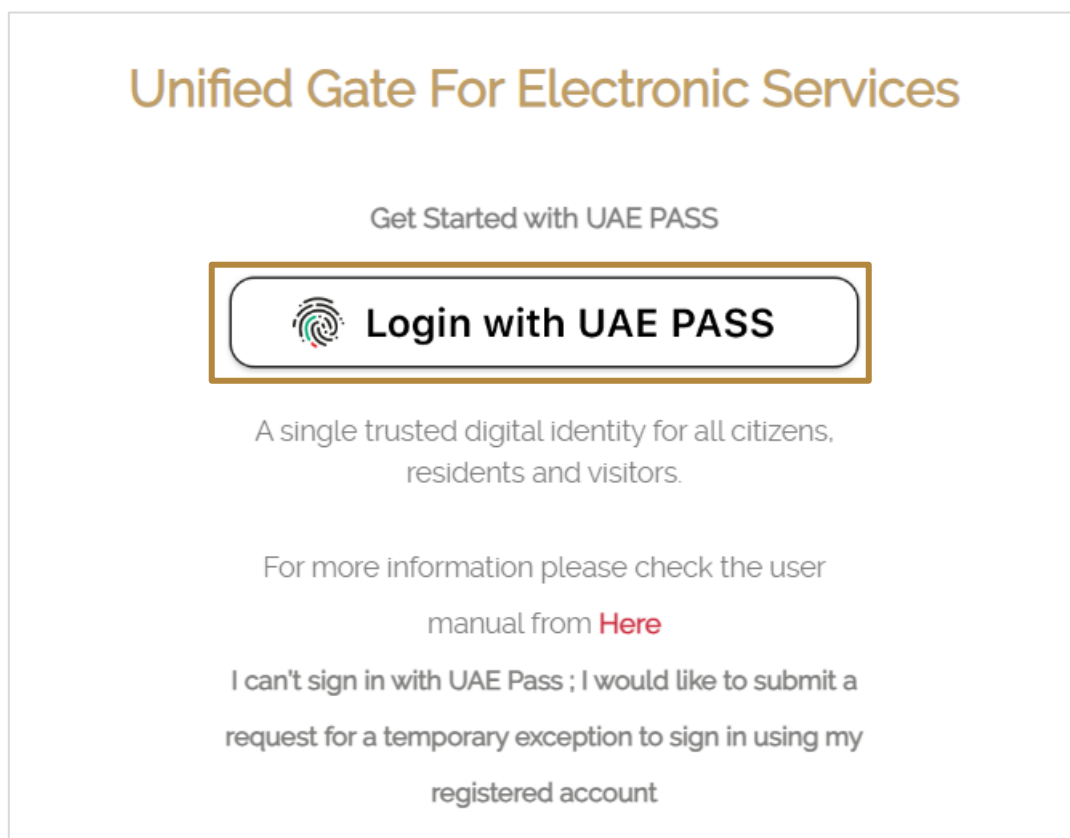
The following page will appear:



Write in the search bar the service name:

The following page appear, then we click on "Start Service"

Click Start Service, which moves to the unified gate for login via digital identity.



Method Three

The Ministry of Justice page is available through the following link: [Click here](#)

We select Login - Unified Ministry Services Portal



Unified Gate For Electronic Services

Get Started with UAE PASS



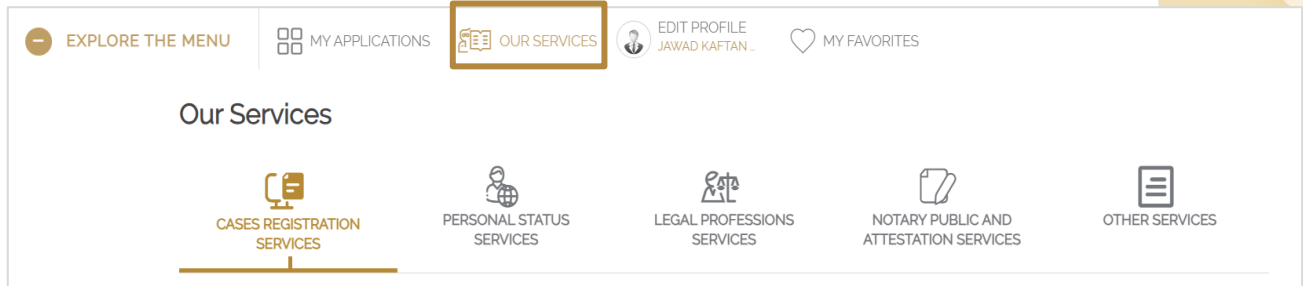
Login with UAE PASS

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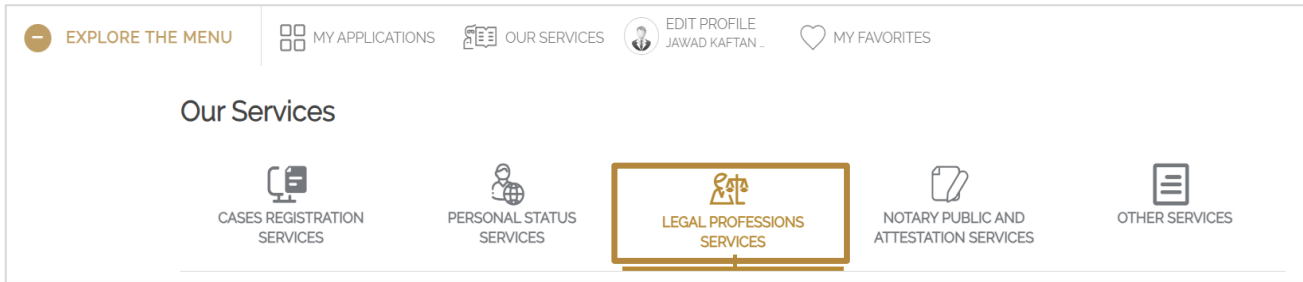
For more information please check the user
manual from [Here](#)

I can't sign in with UAE Pass ; I would like to submit a
request for a temporary exception to sign in using my
registered account

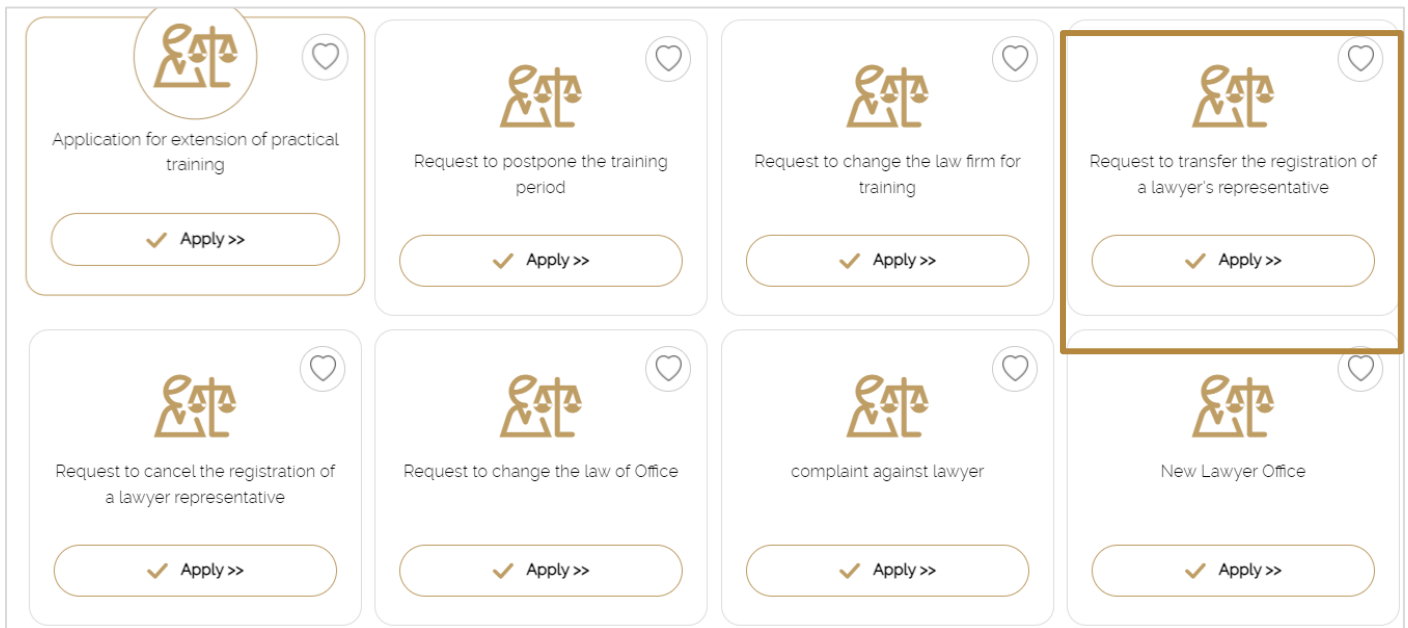
The user clicks on “Our Services”



Click Apply for Legal Professions Services

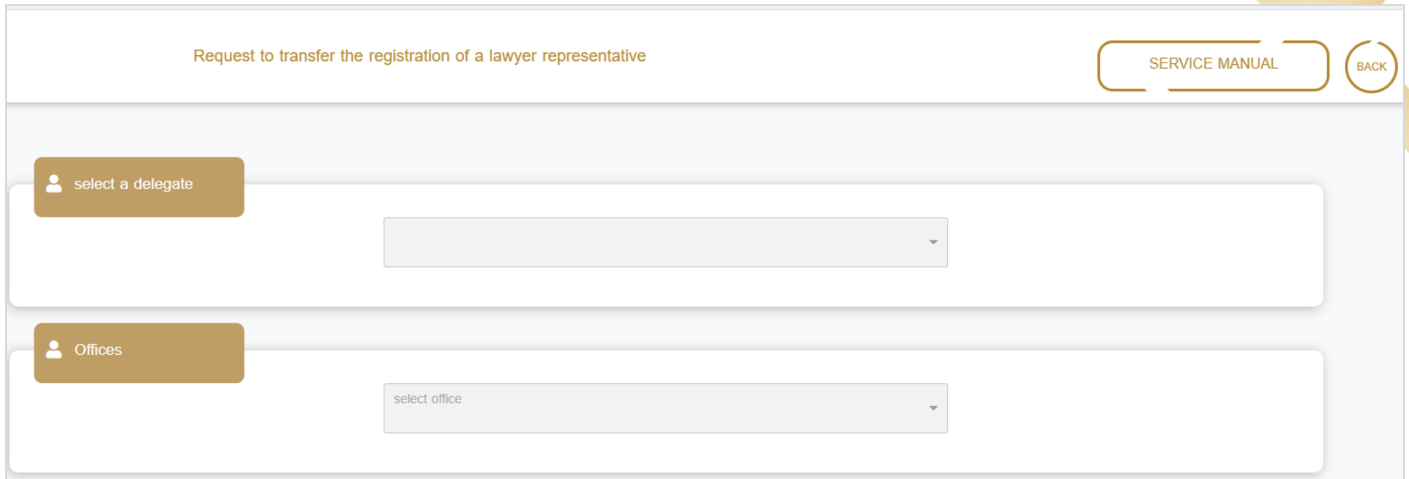


From Legal Professions Services, select "Request to transfer the registration of a lawyer's representative"



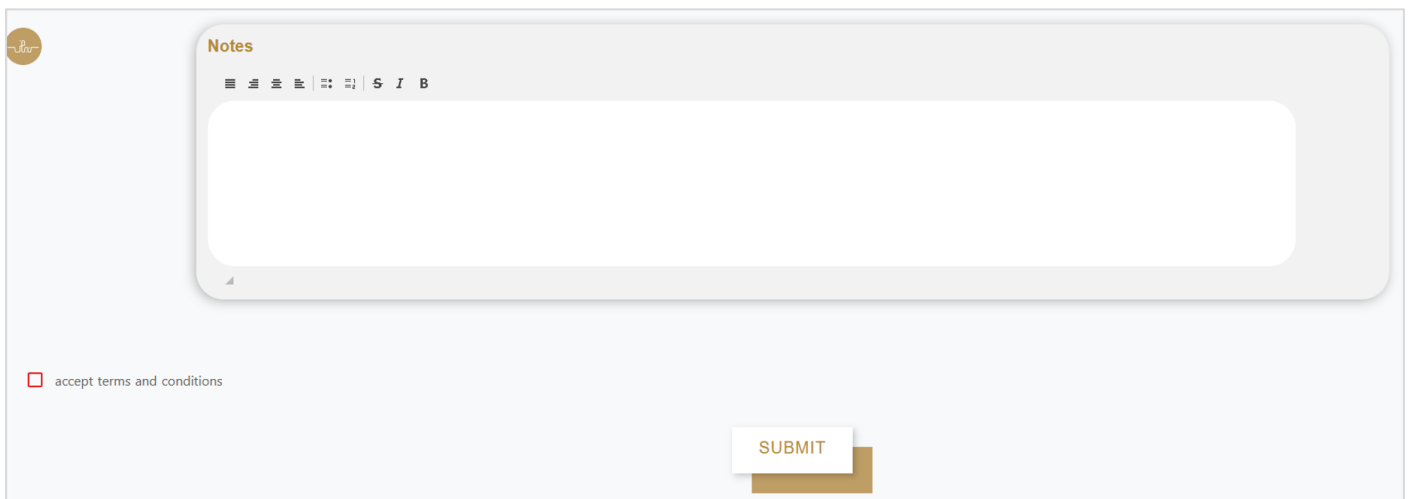
After clicking on Apply, the application screen will appear:

Select a delegate and select office from the dropdown lists:



The screenshot shows a web application interface for transferring lawyer registration. At the top, the title "Request to transfer the registration of a lawyer representative" is displayed. To the right of the title are two buttons: "SERVICE MANUAL" and "BACK". Below the title, there are two main sections. The first section is labeled "select a delegate" and contains a dropdown menu. The second section is labeled "Offices" and contains a dropdown menu with the text "select office".

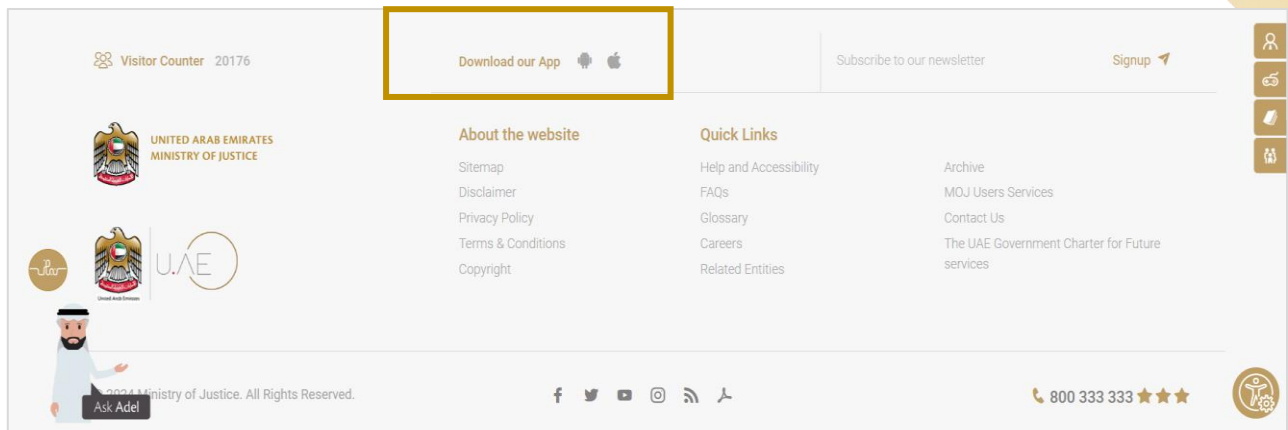
Enter the request description or any notes if there are any and then accept the terms and conditions and click the "Submit" button:



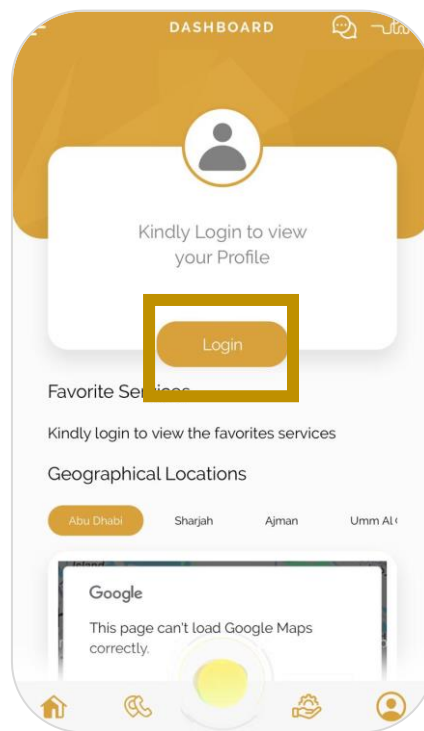
The screenshot shows the next step in the application process. It features a "Notes" section with a text area for entering a request description or notes. Below the notes section, there is a checkbox labeled "accept terms and conditions". At the bottom right, there is a "SUBMIT" button.

❖ Submitting Services through the Ministry of Justice Mobile Application

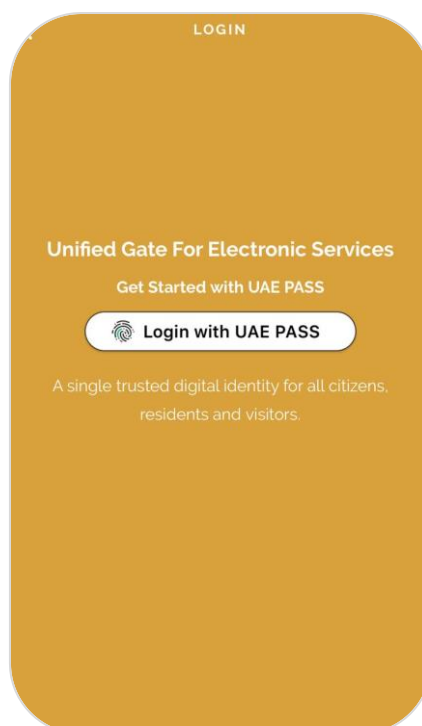
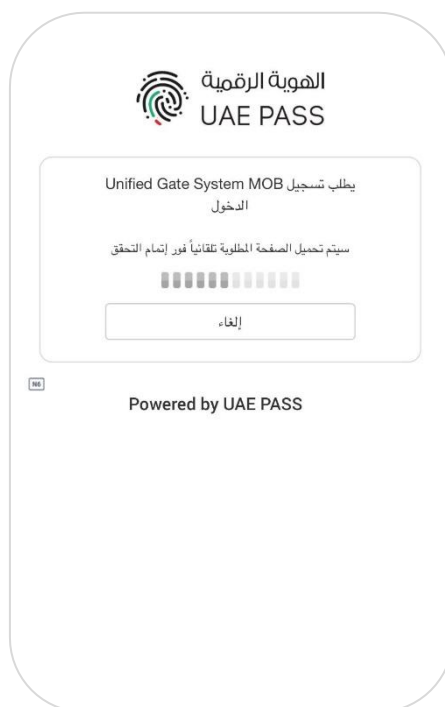
The application can be downloaded from the Ministry of Justice website



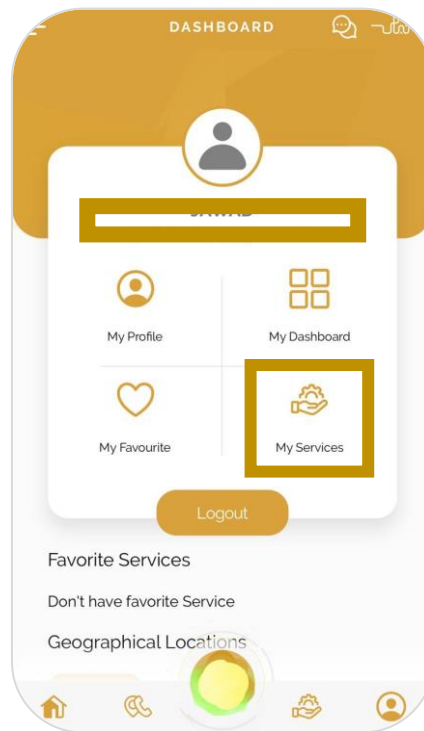
After successfully installing the application on the mobile phone, press Login



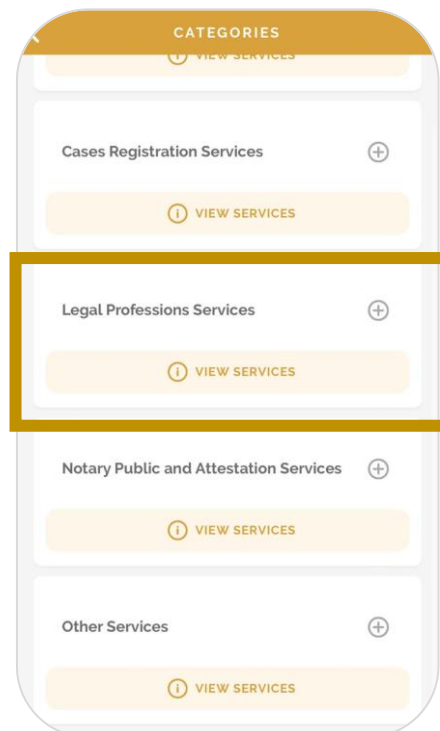
Log in using the digital identity; a notification is sent to the mobile phone in the digital identity app, and confirmation is made



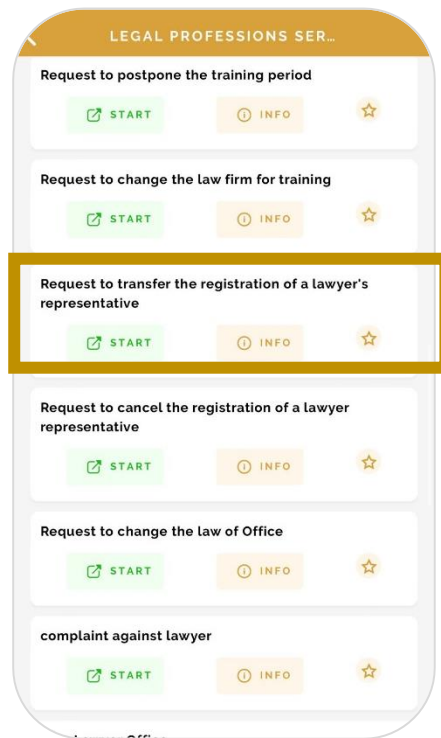
The user's control panel appears, press "My Services"



Select Legal Professions Services



The "Lawyer's Representative Registration" service is selected.



After clicking on Apply, the application screen will appear:

Select a delegate and select office from the dropdown lists:



Enter the request description or any notes if there are any and then accept the terms and conditions and click the “Submit” button:

☐ accept terms and conditions

SUBMIT