

# User Manual

## Tax Dispute System

United Arab Emirates - Ministry of Justice

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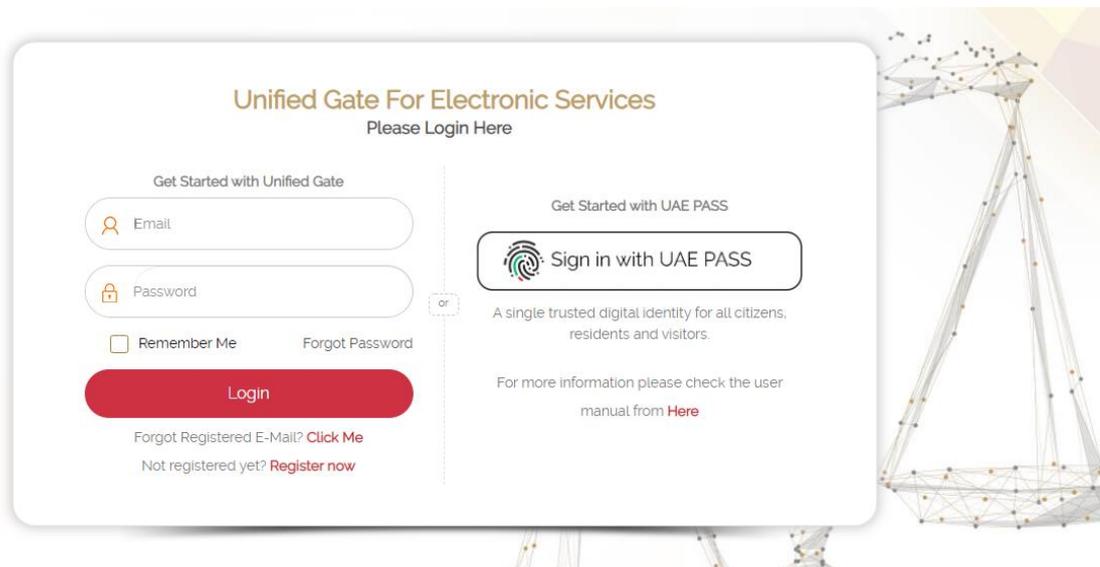
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## 1. Users, Lawyer, Agent

### 1.1 Login

You can login to the application through unified gate for UAE pass provided by MOJ.

If you are already registered in unified gate for UAE pass you will login to the system directly. If you are not the registered users, then you will register first and then login to unified gate.



**Unified Gate For Electronic Services**  
Please Login Here

Get Started with Unified Gate

Email

Password

Remember Me    [Forgot Password](#)

[Login](#)

[Forgot Registered E-Mail? Click Me](#)  
[Not registered yet? Register now](#)

or

Get Started with UAE PASS

[Sign in with UAE PASS](#)

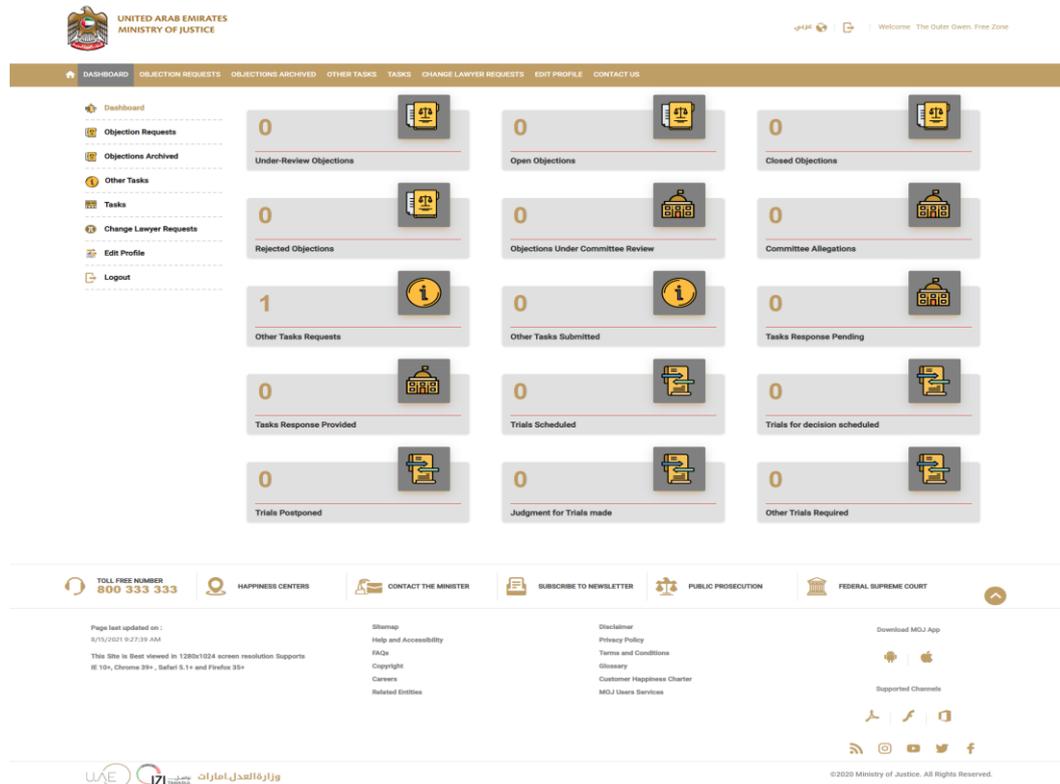
A single trusted digital identity for all citizens, residents and visitors.

For more information please check the user manual from [Here](#).

After successful login you will be redirected back to Tax Objection Application Dashboard page.

## 1.2 Dashboard

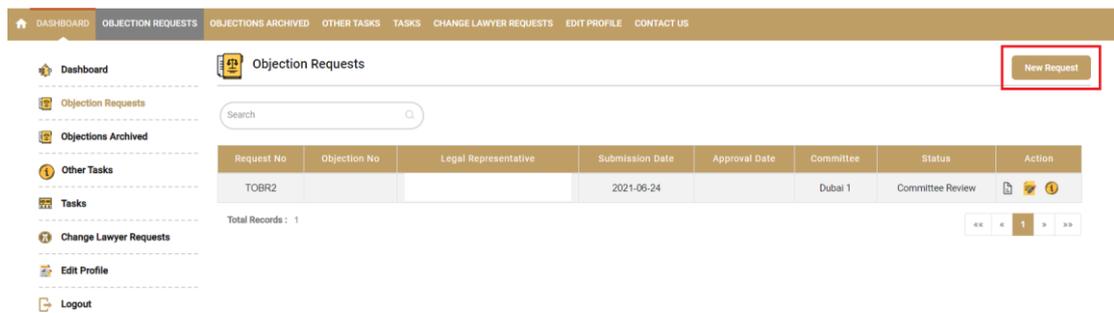
Once you are navigated to the dashboard you can view the total objections, closed objections, Objections under committee review, Other tasks, Tasks, Trails and Judgments statistic's.



The dashboard provides a comprehensive overview of the user's legal matters. It features a navigation menu on the left and a grid of 18 key performance indicators (KPIs) in the center. Each KPI card displays a numerical value and a corresponding icon representing the category. The categories include: Under-Review Objections (0), Open Objections (0), Closed Objections (0), Rejected Objections (0), Objections Under Committee Review (0), Committee Allegations (0), Other Tasks Requests (1), Other Tasks Submitted (0), Tasks Response Pending (0), Tasks Response Provided (0), Trials Scheduled (0), Trials for decision scheduled (0), Trials Postponed (0), Judgment for Trials made (0), and Other Trials Required (0). The footer contains contact information, a toll-free number (800 333 333), and links to various services like Happiness Centers, Public Prosecution, and the Federal Supreme Court.

## 1.3 Objection Request

Under the objection requests you can view all your objections, if there is no objection the objection list will be empty. You can create new objection request by clicking the “New Request” button.

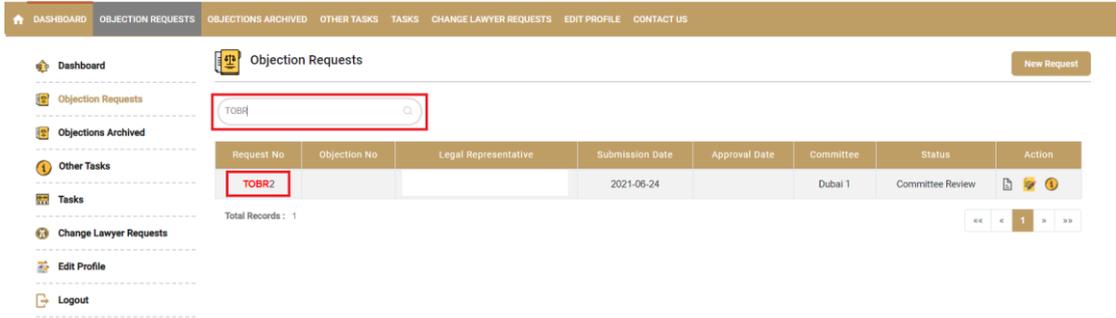


The 'Objection Requests' page allows users to manage their legal objections. It includes a search bar and a 'New Request' button. The main content is a table listing the user's objections. In this instance, there is one record for a request with ID TOBR2, submitted on 2021-06-24, which is currently under committee review in Dubai 1. The table also shows the approval date, committee name, status, and available actions for each record.

Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action
TOBR2			2021-06-24		Dubai 1	Committee Review	

Total Records : 1

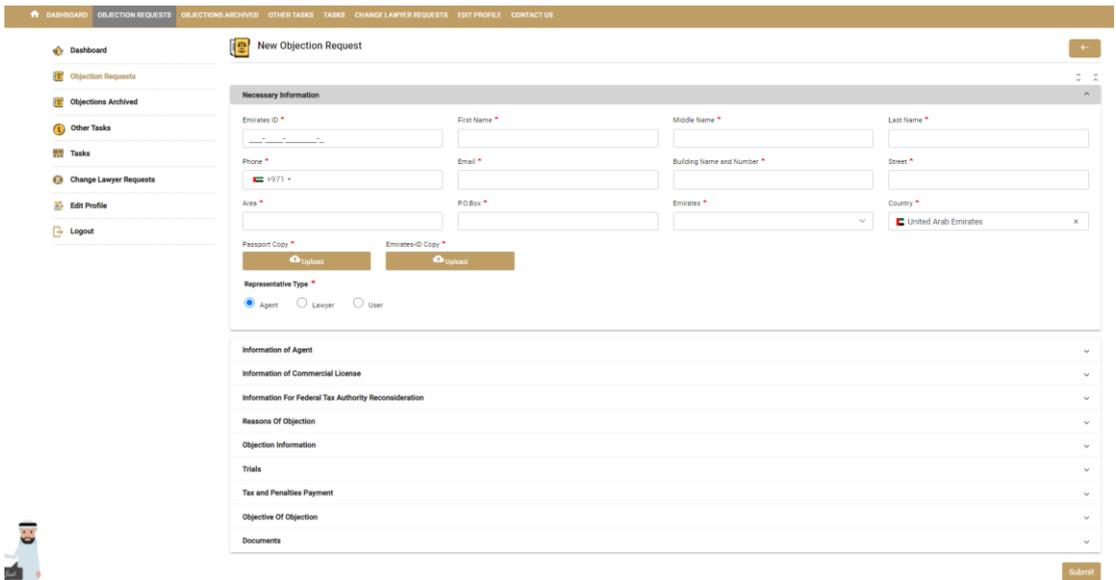
From the list of objections you can also search the objection based on Request No, Objection No, Legal Representative, Submission Date, Approval Date, Committee and Status.



The screenshot shows the 'Objection Requests' dashboard. At the top, there is a navigation bar with 'DASHBOARD', 'OBJECTION REQUESTS', 'OBJECTIONS ARCHIVED', 'OTHER TASKS', 'TASKS', 'CHANGE LAWYER REQUESTS', 'EDIT PROFILE', and 'CONTACT US'. On the left, a sidebar contains links to 'Dashboard', 'Objection Requests', 'Objections Archived', 'Other Tasks', 'Tasks', 'Change Lawyer Requests', 'Edit Profile', and 'Logout'. The main content area is titled 'Objection Requests' and features a search bar with the text 'TOBR2' entered. Below the search bar is a table with the following columns: Request No, Objection No, Legal Representative, Submission Date, Approval Date, Committee, Status, and Action. The table contains one record with 'TOBR2' in the Request No column, a submission date of '2021-06-24', and a status of 'Committee Review'. A 'New Request' button is located in the top right corner.

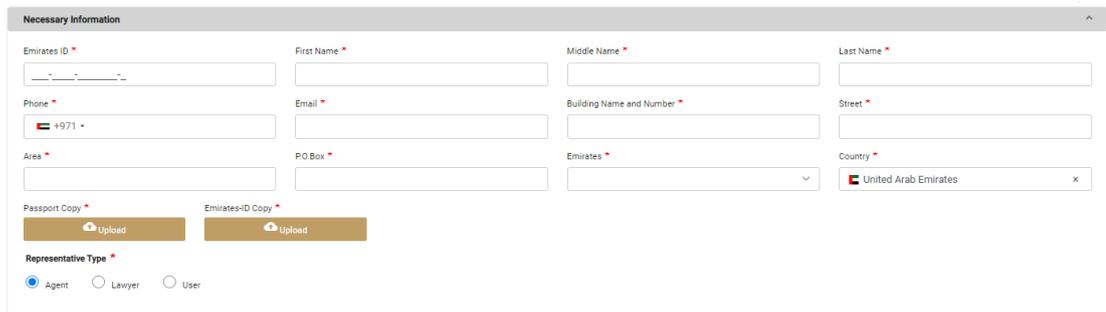
### 1.3.1 New Objection Request

To create new objection request you will click on “New Request” button then bellow form will open to create new objection request with all the details. The fields which are mandatory for creating the objection are marked with red star.



The screenshot shows the 'New Objection Request' form. The 'Necessary Information' section is expanded, showing various input fields. The fields include: Emirates ID, First Name, Middle Name, Last Name, Phone, Email, Building Name and Number, Street, Area, P.O.Box, Emirates, and Country. There are also upload buttons for 'Passport Copy' and 'Emirates-ID Copy'. Below these fields, there are radio buttons for 'Representative Type' with options: Agent (selected), Lawyer, and User. The form also has sections for 'Information of Agent', 'Information of Commercial License', 'Information For Federal Tax Authority Reconsideration', 'Reasons Of Objection', 'Objection Information', 'Trials', 'Tax and Penalties Payment', 'Objective Of Objection', and 'Documents'. A 'Submit' button is located at the bottom right of the form.

In the necessary information section of the form you will put the Applicants Information, if you are the application then you will put your information.



This is a close-up view of the 'Necessary Information' section of the form. It shows the following fields: Emirates ID, First Name, Middle Name, Last Name, Phone (with a dropdown for country code set to +971), Email, Building Name and Number, Street, Area, P.O.Box, Emirates (dropdown menu), and Country (dropdown menu set to United Arab Emirates). There are also two 'Upload' buttons for 'Passport Copy' and 'Emirates-ID Copy'. Below these fields, there are radio buttons for 'Representative Type' with options: Agent (selected), Lawyer, and User.

It is mandatory for you to put the correct information especially the Emirates ID, Email and Phone Number otherwise you will not be able to view the objection or you will not be able to receive important notifications.

The representative type option in this section will decide who will be the Legal Representative of the objection. You have following three options to select the legal representative type:

**Representative Type \***

Agent
  Lawyer
  User

### Agent:

If the legal representative type is Agent then the agent information is mandatory otherwise it will be optional.

**Representative Type \***

Agent
  Lawyer
  User

---

**Information of Agent**

Emirates ID *	Agent Registration Number *	First Name *	Middle Name *
Last Name *	Phone *	Email *	Building Name and Number *
Street *	Area *	P.O.Box *	Emirates *
Country *	Upload Contract Copy *		
United Arab Emirates	Upload		

It is mandatory for you to put the correct information especially the Emirates ID, Email and Phone Number otherwise the objection will not be visible to the agent or he will not be able to receive the important notifications.

### Lawyer:

If the legal representative is Lawyer then the information of Lawyer is mandatory otherwise the Information of Lawyer section will not be visible.

**Representative Type \***

Agent
  Lawyer
  User

---

**Information of Lawyer**

Emirates ID *	First Name *	Middle Name *	Last Name *
Phone *	Email *	Building Name and Number *	Street *
Area *	P.O.Box *	Emirates *	Country *
Upload Contract Copy *		United Arab Emirates	
Upload			

It is mandatory for you to put the correct information especially the Emirates ID, Email and Phone Number otherwise the objection will not be visible to the lawyer or he will not be able to receive important notifications.

### User:

If the Legal representative is User then lawyer section will not be visible and agent information will not be mandatory. In this case the applicant will be the legal representative of the objection. Bellow screen is showing that agent information is optional and lawyer section is not visible.

Agent
  Lawyer
  User

**Information of Agent**

Emirates ID	Agent Registration Number	First Name	Middle Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	Phone	Email	Building Name and Number
<input type="text"/>	<input type="text" value="+971"/>	<input type="text"/>	<input type="text"/>
Street	Area	P.O.Box	Emirates
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country			
<input type="text" value="United Arab Emirates"/>			

**Information of Commercial License**

Under the section of commercial licence you will fill the company information, main branch and other branches if any, and partners information if any.

**Information of Commercial License**

Company Name *	License Number *	Issue Date *	Expiry Date *
<input type="text"/>	<input type="text"/>	<input type="text" value="yyyy-mm-dd"/>	<input type="text" value="yyyy-mm-dd"/>

Is Real Estate
  Is Other Investment

**Main Branch** Add Branches

Building Name and Number *	Street *	Area *	P.O.Box *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Emirates *	Country *		
<input type="text"/>	<input type="text" value="United Arab Emirates"/>		

**Partners** +

Partner Name

If your investment is related to Real Estate then it is mandatory to upload the property contract. You can upload the contract by pressing the Upload button.

Is Real Estate
  Is Other Investment

Property Contract \*

If your investment is not in Real Estate then you will upload the Trade Licence. It is mandatory in this case to upload the trade licence. You can upload the trade licence by clicking the Upload button.

Is Real Estate
  Is Other Investment

Trade Licence \*

Upload

It is mandatory to fill the information of main branch. You can also add multiple branches if required by clicking the add branches button, you can also remove the branch by clicking the delete option next to each branch.

Add Branches

Building Name and Number \*

Street \*

Area \*

P.O.Box \*

Emirates \*

Country \*

United Arab Emirates
x

**Branches** +

Building Name and Number \*

Street \*

Area \*

P.O.Box \*

Emirates \*

Country \*

United Arab Emirates
x

-

Building Name and Number \*

Street \*

Area \*

P.O.Box \*

Emirates \*

Country \*

United Arab Emirates
x

-

The partner information is optional but you can add the multiple partners as well, by clicking the plus button next to partner. You can also remove the partner by clicking the delete option next to each partner.

+

Partners

Partner Name

Partner Name

-

Partner Name

-

In the section of “Information of federal tax authority reconsideration” you will provide the Application date it is mandatory to provide the application date.

**Information For Federal Tax Authority Reconsideration**

Application Date \*

Date of reconsideration Decision

If you will select the date of reconsideration then the information of reconsideration decision will be mandatory and the FTA Document will also be mandatory document. You can upload the FTA document by clicking the upload button.

**Information For Federal Tax Authority Reconsideration**

Application Date \*

Date of reconsideration Decision

Reconsideration Decision \*

FTA Document \*

Under the section of “Reason of objection” you will provide the value of tax and value of fine.

**Reasons Of Objection**

Value of Tax \*  Yes  No

Value of Fine \*  Yes  No

By default the value will be No but if you select yes then you have to provide the amount in AED.

**Reasons Of Objection**

Value of Tax \*  Yes  No

Amount \*

Value of Fine \*  Yes  No

Amount \*

Under the section of “Objection Information” all the fields are mandatory. You will provide the objection decision number, this is the first objection or not and total value of objection.

**Objection Information**

Objection Decision Number \*

This is First Objection? \*  Yes  No

Total Value of Objection \*

Under trails Section you will select whether you need the trail or not. If your choice is yes, then you have to provide the reason of trail.

**Trials**

Trial is required \*  Yes  No

Reason for Trial \*

Under the “Tax and Penalties Payment” section you will enter the tax and penalties with details of payment.

**Tax and Penalties Payment**

Amount is paid \*  Yes  No      Penalty is paid \*  Yes  No

**Payments** +

FTA Form ID \*

Period From \*       Period To \*       Tax \*       Fine \*       Total \*

If you are selecting yes for amount is paid then you have to provide the Tax payment date and proof of payment. You can upload the proof of payment by clicking the Upload button.

Amount is paid \*  Yes  No      Tax Payment Date \*       Proof of Payment \*

If you are selecting yes for Penalty is paid then you have to provide the Fine payment date and proof of payment of fine. You can upload the proof by clicking the Upload button.

Penalty is paid \*  Yes  No      Fine Payment Date \*       Proof of Tax \*

Under the section “Objective of objection” you will provide the objective of your objection request.

**Objective Of Objection**

Object of Objection \*

Under the “Documents” section you will provide all the documents related to the objections. You will upload all the mandatory documents in this section by clicking on the upload button next to each document.

**Documents**

Response of the Federal Tax Authority regarding the request to reconsider the subject matter of the objection (if any).

Other

Below is the full form to create the objection request, the form is self-explanatory and also will help you to identify where the input is wrong.

DASHBOARD
OBJECTION REQUESTS
OBJECTIONS ARCHIVED
OTHER TASKS
TASKS
CHANGE LAWYER REQUESTS
EDIT PROFILE
CONTACT US

- [Dashboard](#)
- [Objection Requests](#)
- [Objections Archived](#)
- [Other Tasks](#)
- [Tasks](#)
- [Change Lawyer Requests](#)
- [Edit Profile](#)
- [Logout](#)

### New Objection Request

#### Necessary Information

Emirates ID *	First Name *	Middle Name *	Last Name *
Phone *	Email *	Building Name and Number *	Street *
Area *	P.O.Box *	Emirates *	Country *
Passport Copy *	Emirates ID Copy *		
<input type="button" value="Upload"/>		<input type="button" value="Upload"/>	
Representative Type *			
<input type="radio"/> Agent <input checked="" type="radio"/> Lawyer <input type="radio"/> User			

#### Information of Agent

Emirates ID	Agent Registration Number	First Name	Middle Name
Last Name	Phone	Email	Building Name and Number
Street	Area	P.O.Box	Emirates
Country	United Arab Emirates		

#### Information of Lawyer

Emirates ID *	First Name *	Middle Name *	Last Name *
Phone *	Email *	Building Name and Number *	Street *
Area *	P.O.Box *	Emirates *	Country *
Upload Contract Copy *	<input type="button" value="Upload"/>		

#### Information of Commercial License

Company Name *	License Number *	Issue Date *	Expiry Date *
<input type="radio"/> Is Real Estate <input type="radio"/> Is Other Investment			

#### Main Branch

Building Name and Number *	Street *	Area *	P.O.Box *
Emirates *	Country *		
United Arab Emirates			

#### Partners

Partner Name
--------------

#### Information For Federal Tax Authority Reconsideration

Application Date *	Date of reconsideration Decision
yyyy-mm-dd	yyyy-mm-dd

#### Reasons Of Objection

Value of Tax *	Value of Fine *
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

#### Objection Information

Objection Decision Number *	This is First Objection? *	Total Value of Objection *
	<input type="radio"/> Yes <input type="radio"/> No	0.00

#### Trials

Trial is required *
<input type="radio"/> Yes <input type="radio"/> No

#### Tax and Penalties Payment

Amount is paid *	Penalty is paid *
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

#### Payments

FTA Form ID *				
Period From *	Period To *	Tax *	Fine *	Total *
yyyy-mm-dd	yyyy-mm-dd	0.00	0.00	0.00

#### Objective Of Objection

Object of Objection *
<input style="width: 100%;" type="text"/>

#### Documents

Response of the Federal Tax Authority regarding the request to reconsider the subject matter of the objection (if any)	Other
<input type="button" value="Upload"/>	<input type="button" value="Upload"/>

If there is any error in the form then that section in the form will become red to help you to identify where the wrong input is.

DASHBOARD OBJECTION REQUESTS OBJECTIONS ARCHIVED OTHER TASKS TASKS CHANGE LAWYER REQUESTS EDIT PROFILE CONTACT US

- [Dashboard](#)
- [Objection Requests](#)
- [Objections Archived](#)
- [Other Tasks](#)
- [Tasks](#)
- [Change Lawyer Requests](#)
- [Edit Profile](#)
- [Logout](#)

### New Objection Request

#### Necessary Information

Emirates ID *	First Name *	Middle Name *	Last Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone *	Email *	Building Name and Number *	Street *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Area *	P.O.Box *	Emirates *	Country *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Passport Copy *	Emirates-ID Copy *		
<input type="text"/>	<input type="text"/>		
Representative Type * <input type="radio"/> Agent <input checked="" type="radio"/> Lawyer <input type="radio"/> User			

#### Information of Agent

Emirates ID	Agent Registration Number	First Name	Middle Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	Phone	Email	Building Name and Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street	Area	P.O.Box	Emirates
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	<input type="text"/>		
<input type="text"/>	<input type="text"/>		

#### Information of Lawyer

Emirates ID *	First Name *	Middle Name *	Last Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone *	Email *	Building Name and Number *	Street *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Area *	P.O.Box *	Emirates *	Country *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Upload Contract Copy *			
<input type="text"/>			

#### Information of Commercial License

Company Name *	License Number *	Issue Date *	Expiry Date *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="radio"/> Is Real Estate <input type="radio"/> Is Other Investment			

#### Main Branch

Building Name and Number *	Street *	Area *	P.O.Box *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Emirates *	Country *		
<input type="text"/>	<input type="text"/>		

#### Partners

Partner Name
<input type="text"/>

#### Information For Federal Tax Authority Reconsideration

Application Date *	Date of reconsideration Decision
<input type="text"/>	<input type="text"/>

#### Reasons Of Objection

Value of Tax *	Value of Fine *
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

#### Objection Information

Objection Decision Number *	This is First Objection? *	Total Value of objection *
<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text" value="0.00"/>

#### Trials

Total is required *
<input type="radio"/> Yes <input type="radio"/> No

#### Tax and Penalties Payment

Amount is paid *	Penalty is paid *
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

#### Payments

FTA Form ID *				
<input type="text"/>				
Period From *	Period To *	Tax *	File *	Total *
<input type="text"/>	<input type="text"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>

#### Objective Of Objection

Object of Objection *
<input type="text"/>

#### Documents

Response of the Federal Tax Authority regarding the request to reconsider the subject matter of the objection (if any)	Other
<input type="text"/>	<input type="text"/>



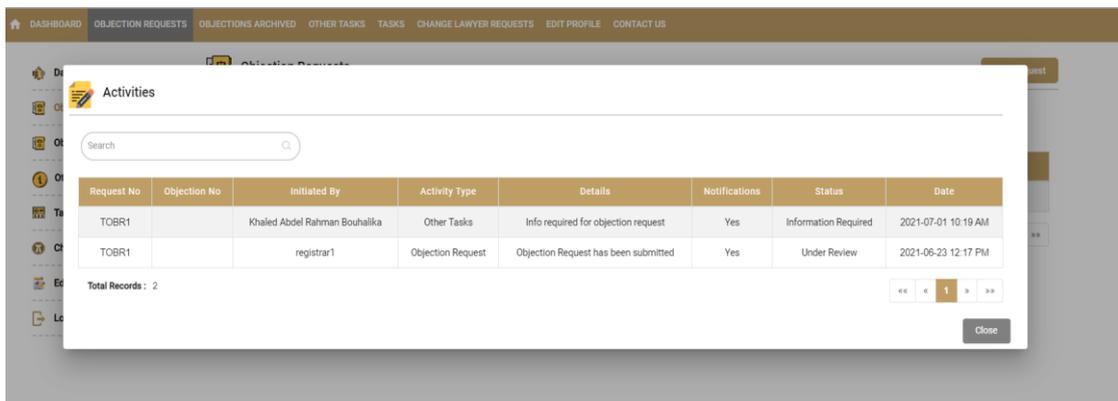
### 1.3.3 Activities

Activities of the objection will be visible to you upon clicking the activity option next to each objection.

Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action
TOBR1		كاجري كولوكيريك كولوكيريك	2021-06-23			Information Required	 

Total Records : 1

After clicking the activity option the bellow pop up window will open to show you the activities related to that specific objection.



The screenshot shows a pop-up window titled 'Activities' with a search bar and a table of activities. The table has columns: Request No, Objection No, Initiated By, Activity Type, Details, Notifications, Status, and Date.

Request No	Objection No	Initiated By	Activity Type	Details	Notifications	Status	Date
TOBR1		Khaled Abdel Rahman Bouhalika	Other Tasks	Info required for objection request	Yes	Information Required	2021-07-01 10:19 AM
TOBR1		registrar1	Objection Request	Objection Request has been submitted	Yes	Under Review	2021-06-23 12:17 PM

Total Records : 2

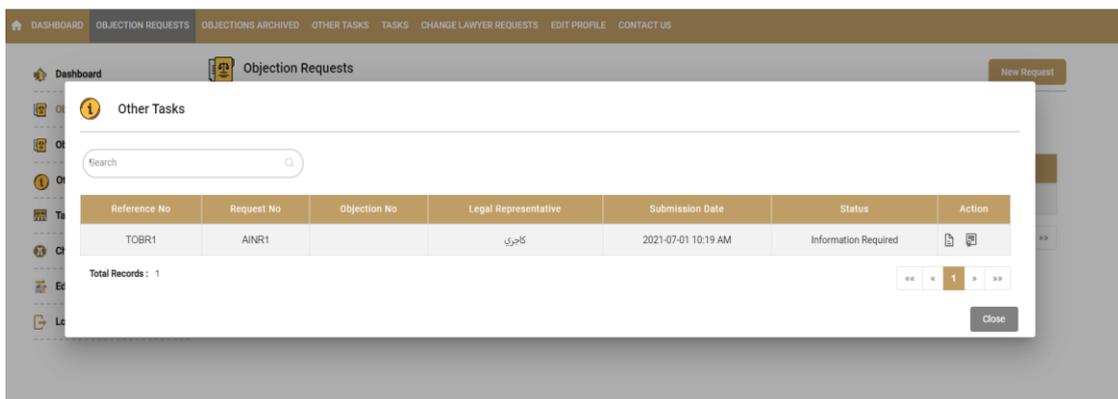
### 1.3.4 Other Tasks

Other tasks are the tasks assigned to you by the MOJ Admin. You will respond to the other tasks assigned to you by clicking on the other tasks option next to the objection request.

Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action
TOBR1		كاجري كولوكيريك كولوكيريك	2021-06-23			Information Required	 

Total Records : 1

After clicking the other tasks icon you will be able to view the other tasks pop up window. You can also search the other tasks from the list of tasks.

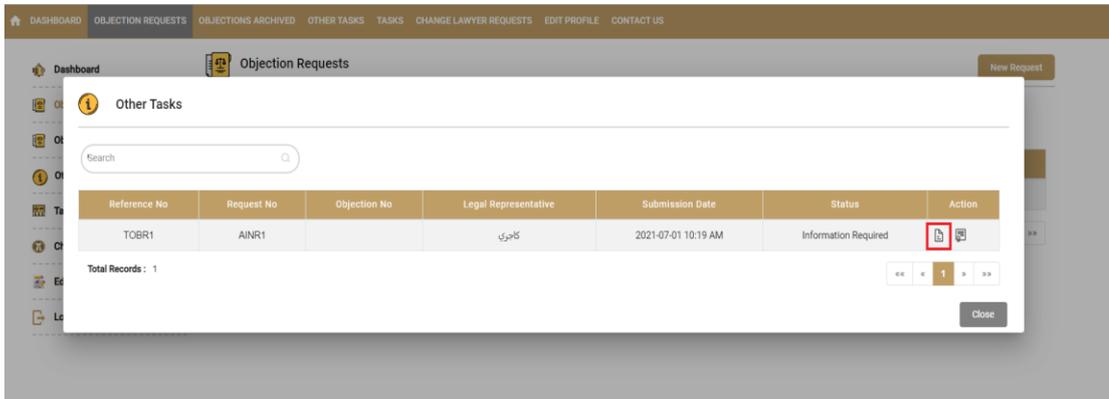


The screenshot shows a pop-up window titled 'Other Tasks' with a search bar and a table of other tasks. The table has columns: Reference No, Request No, Objection No, Legal Representative, Submission Date, Status, and Action.

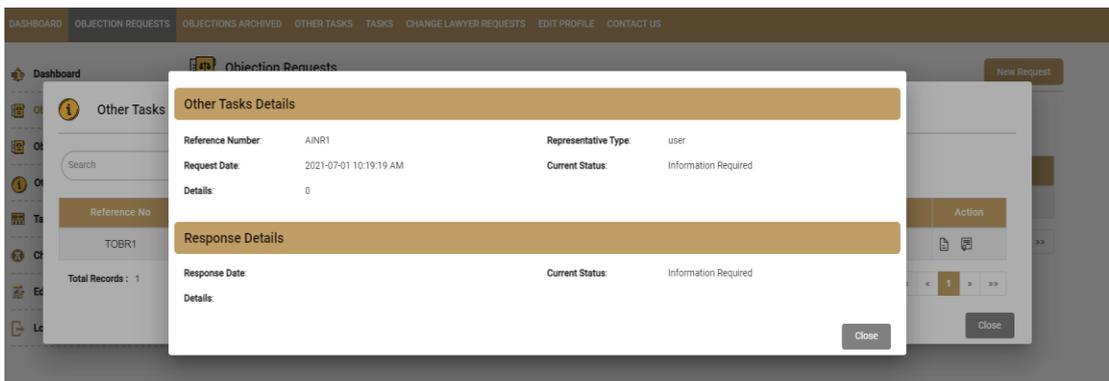
Reference No	Request No	Objection No	Legal Representative	Submission Date	Status	Action
TOBR1	AINR1		كاجري	2021-07-01 10:19 AM	Information Required	 

Total Records : 1

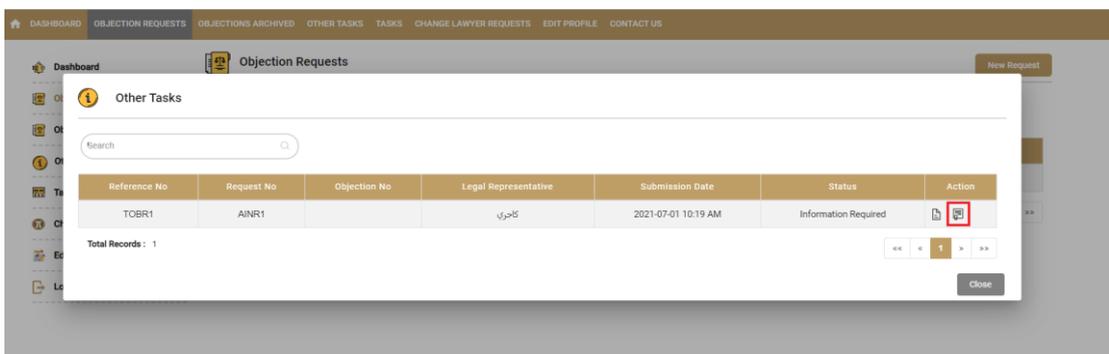
From the list of other tasks you can view the details of the specific task by clicking the details option next to the other tasks.



After clicking the details option the below screen will appear, where you will be able to view the details of the other task and response of the other task if submitted.

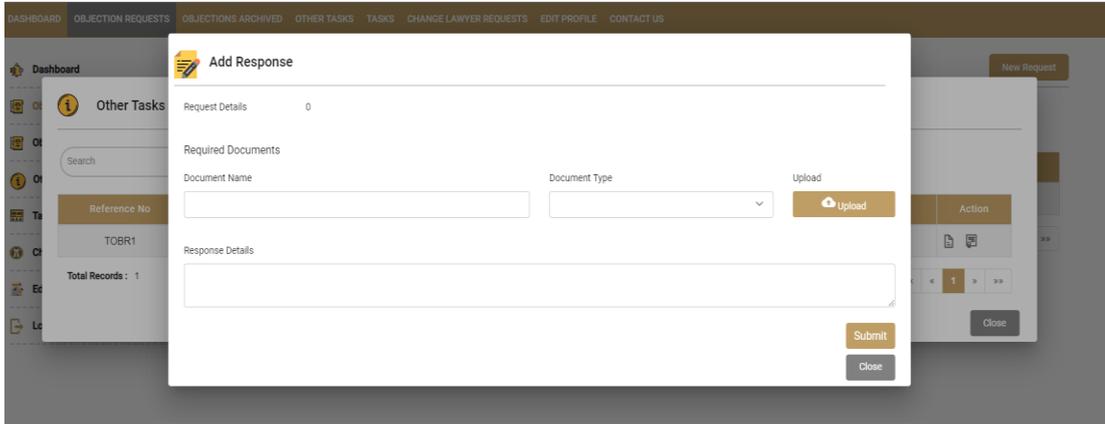


You will be able to submit the response of the other task by clicking the response option next to each task once the response is submitted the response option will not be visible to you against the specific task.



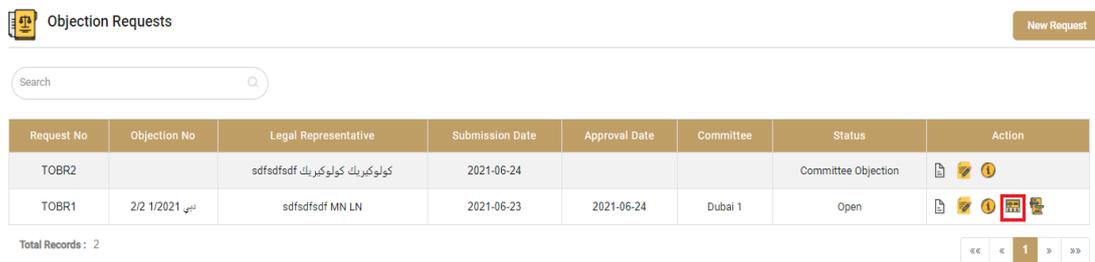
After clicking the response option the submit response screen will appear, where you will submit the response of the specific other task, assigned to you by MOJ Admin. If there is the requirement of the file with the other task, you will also upload the files with the response of the other task.

After filling the required information you will press the submit button then the pop up window will appear and response will be added to the other task request. You can view the response and files by clicking the details option. Below is the screen to add the response of the other tasks. Once the other task response is submitted the status of the other task will change from “Information required” to “Submitted”.



### 1.3.5 Tasks

Once the Objection request is accepted by committee you will be able to view tasks and trails option next to each objection. You will be notified by email and SMS if the new task or trail will be created. Below screen is showing the tasks option.



After clicking on the tasks option the list of the all the tasks window will open, the list will show all the tasks related to the specific objection, which are assigned to you by committee.

**Tasks List**

Search

Task No	Objection No	Details	Deadline	Status	Action
TSKRq12	2/2 1/2021	Task For Legal Representative	2021-08-31	Pending	 
TSKRq10	2/2 1/2021	Task For Legal Representative	2021-08-11	Pending	
TSKRq9	2/2 1/2021	Task For Legal Representative	2021-08-10	Pending	
TSKRq8	2/2 1/2021	Task For Legal Representative	2021-07-31	Submitted	
TSKRq7	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq6	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq5	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq4	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq3	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq1	2/2 1/2021	Task For Legal Representative	2021-06-25	Pending	

Total Records - 10

Close

You will be able to view all the tasks. The date highlighted in red means the deadline is passed and you did not respond to that task. If the task status is pending and the deadline is not passed then you can submit the response of the task. By clicking the response option.

**Tasks List**

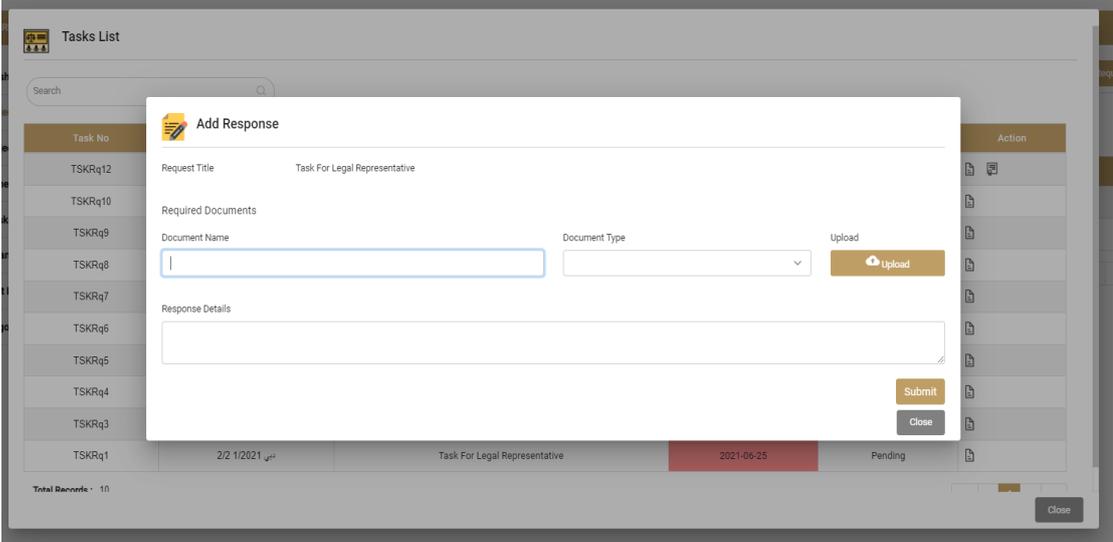
Search

Task No	Objection No	Details	Deadline	Status	Action
TSKRq12	2/2 1/2021	Task For Legal Representative	2021-08-31	Pending	 
TSKRq10	2/2 1/2021	Task For Legal Representative	2021-08-11	Pending	
TSKRq9	2/2 1/2021	Task For Legal Representative	2021-08-10	Pending	
TSKRq8	2/2 1/2021	Task For Legal Representative	2021-07-31	Submitted	
TSKRq7	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq6	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq5	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq4	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq3	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq1	2/2 1/2021	Task For Legal Representative	2021-06-25	Pending	

Total Records - 10

Close

Once the task is created you will receive the notification, initially the status of the task will be "Pending". When you will submit the response, the status of the task will change to "Submitted". Below screen will appear once you will click the response button.



**Tasks List**

Search

**Add Response**

Request Title: Task For Legal Representative

Required Documents

Document Name:

Document Type:

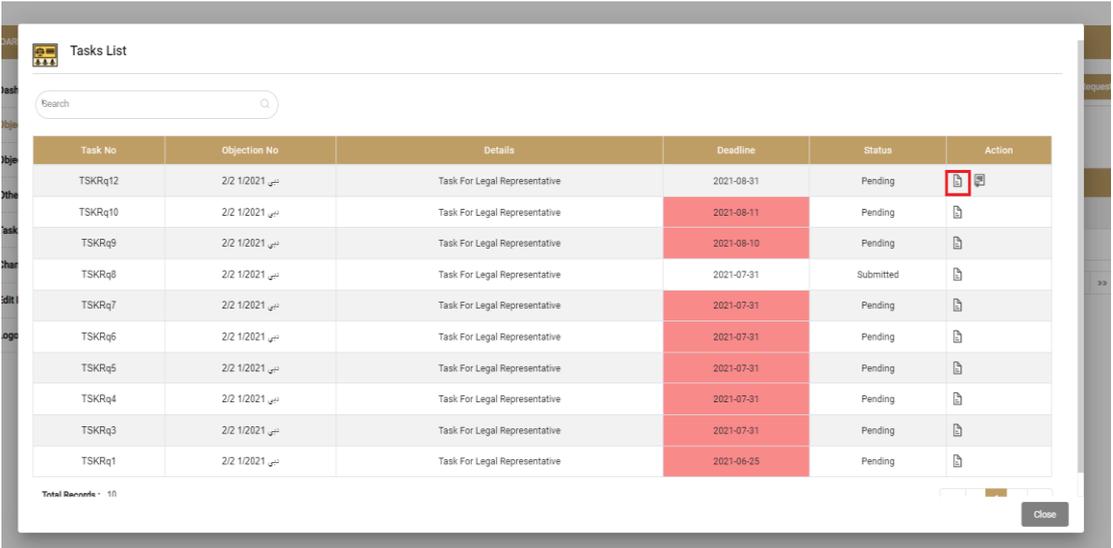
Upload

Response Details

Task No	Objection No	Details	Deadline	Status	Action
TSKRq12	2/2 1/2021	Task For Legal Representative	2021-08-31	Pending	
TSKRq10	2/2 1/2021	Task For Legal Representative	2021-08-11	Pending	
TSKRq9	2/2 1/2021	Task For Legal Representative	2021-08-10	Pending	
TSKRq8	2/2 1/2021	Task For Legal Representative	2021-07-31	Submitted	
TSKRq7	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq6	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq5	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq4	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq3	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq1	2/2 1/2021	Task For Legal Representative	2021-06-25	Pending	

Total Records: 10

You can also attach the documents to the response if required. After pressing the Submit button the response of the task will be added to the task. You can view the details of the task by clicking on the details option next to each task.



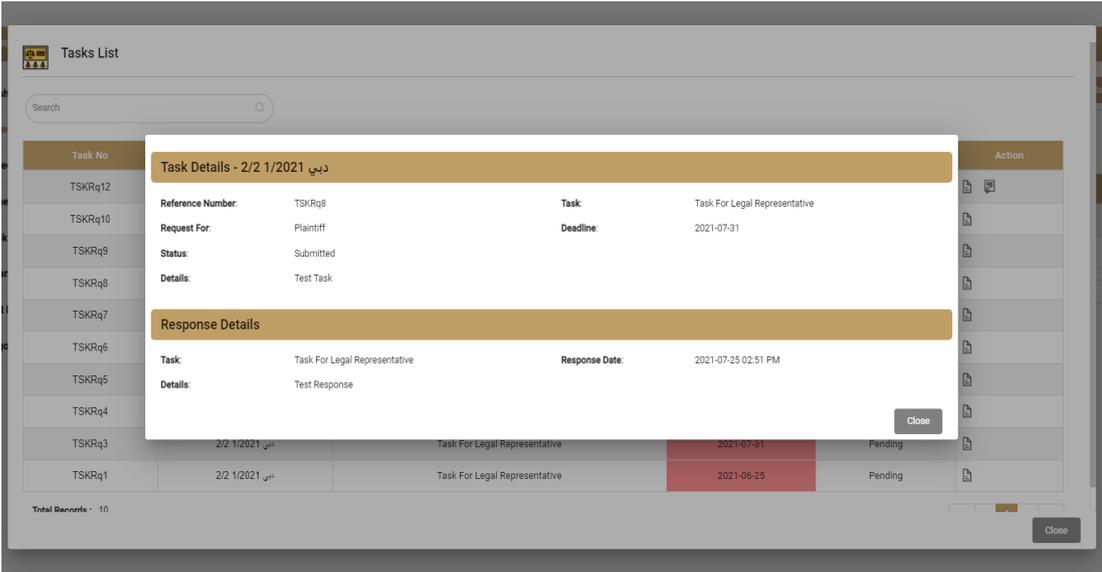
**Tasks List**

Search

Task No	Objection No	Details	Deadline	Status	Action
TSKRq12	2/2 1/2021	Task For Legal Representative	2021-08-31	Pending	
TSKRq10	2/2 1/2021	Task For Legal Representative	2021-08-11	Pending	
TSKRq9	2/2 1/2021	Task For Legal Representative	2021-08-10	Pending	
TSKRq8	2/2 1/2021	Task For Legal Representative	2021-07-31	Submitted	
TSKRq7	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq6	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq5	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq4	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq3	2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq1	2/2 1/2021	Task For Legal Representative	2021-06-25	Pending	

Total Records: 10

Once you will click on the details option below screen will appear. You can now view the details as well as the response if submitted against the specific task.



**Task Details - 2/2 1/2021 دبي**

Reference Number: TSKRq8      Task: Task For Legal Representative  
 Request For: Plaintiff      Deadline: 2021-07-31  
 Status: Submitted  
 Details: Test Task

**Response Details**

Task: Task For Legal Representative      Response Date: 2021-07-25 02:51 PM  
 Details: Test Response

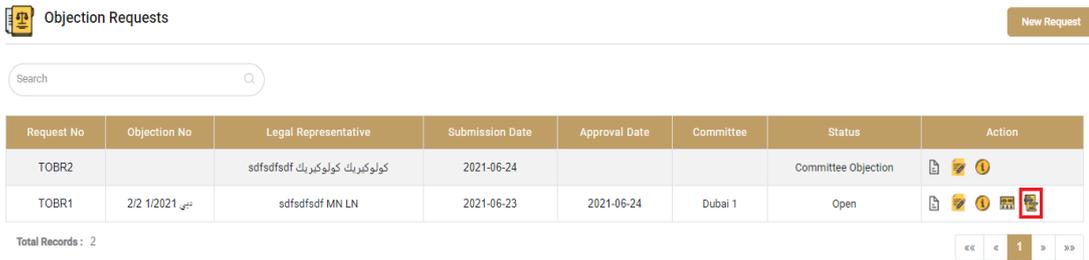
Close

Task No	Date	Task Name	Deadline	Status	Action
TSKRq12					
TSKRq10					
TSKRq9					
TSKRq8					
TSKRq7					
TSKRq6					
TSKRq5					
TSKRq4					
TSKRq3	2/2 1/2021 دبي	Task For Legal Representative	2021-07-31	Pending	
TSKRq1	2/2 1/2021 دبي	Task For Legal Representative	2021-06-25	Pending	

Total Records: 10

### 1.3.6 Trails

Once the trail is created by the respective committee, you will receive the notification. You can view the trails of the specific objections by clicking on the trails option next to each objection.



Objection Requests

New Request

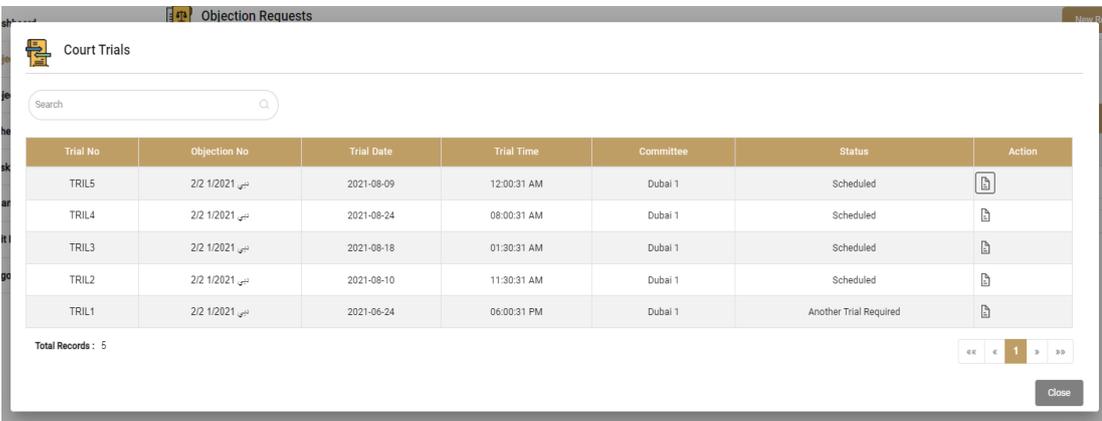
Search

Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action
TOBR2		sdfsdf كولو كيريك كولو كيريك	2021-06-24			Committee Objection	Details, Trails, Info, Print
TOBR1	2/2 1/2021 دبي	sdfsdf MN LN	2021-06-23	2021-06-24	Dubai 1	Open	Details, Trails, Info, Print

Total Records: 2

« « 1 » »

Once you will click on the trails option list of all the trials of the specific objection will appear.



Objection Requests

Court Trials

Search

Trial No	Objection No	Trial Date	Trial Time	Committee	Status	Action
TRIL5	2/2 1/2021 دبي	2021-08-09	12:00:31 AM	Dubai 1	Scheduled	Details
TRIL4	2/2 1/2021 دبي	2021-08-24	08:00:31 AM	Dubai 1	Scheduled	Details
TRIL3	2/2 1/2021 دبي	2021-08-18	01:30:31 AM	Dubai 1	Scheduled	Details
TRIL2	2/2 1/2021 دبي	2021-08-10	11:30:31 AM	Dubai 1	Scheduled	Details
TRIL1	2/2 1/2021 دبي	2021-06-24	06:00:31 PM	Dubai 1	Another Trial Required	Details

Total Records: 5

« « 1 » »

Close

You can view the details of the trail by clicking on the details option next to each trail.



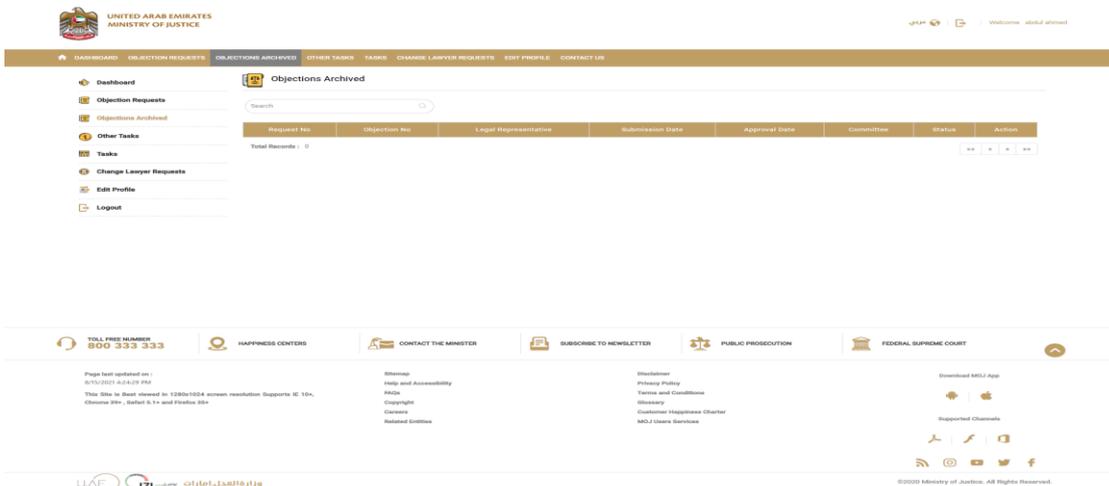
**Change Lawyer Request**

Emirates ID *	New Lawyer First Name *	New Lawyer Middle Name *	New Lawyer Last Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone *	Email *	Emirates *	Country *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Building Name and Number *	Street *	Area *	P.O.Box *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

After filling the required information you will submit the form, and change lawyer request will generate. Then the committee will approve or reject the request and you will receive the notification when the committee will perform any action on the change lawyer request.

### 1.4 Objection Archived

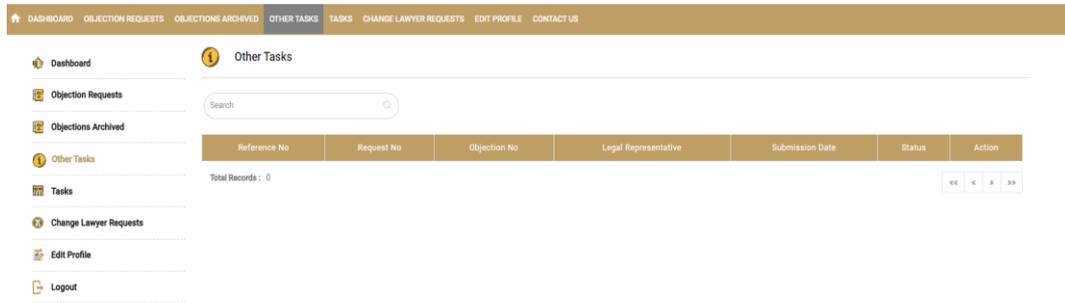
Once the objection is closed or judgment is passed against the objection, then the objection will become archived and will be visible under the Objections Archived menu. You can view Details, Tasks, Other Tasks, Trails, and change lawyer requests of the archived objections. Below is the screen of objection archive.



### 1.5 Other Tasks Menu

You can view other tasks by clicking on this menu option. After clicking the Other Tasks you will be able to view all your other tasks list. This list will show you all the Other Tasks irrespective of the objection, you will view all other tasks of all of your objections. You can also search from the list to other tasks. Other tasks are the tasks assigned to you by MOJ Admin before the objection request is presented to the committee.

Below is the screenshot of other tasks screen.

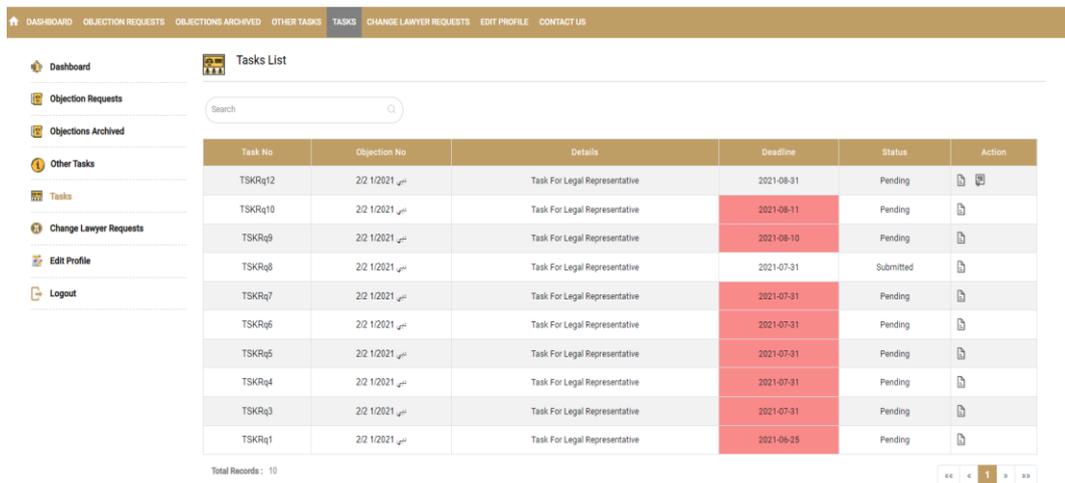


You can view the details of the other task and submit the response of the other task by clicking the respective option next to the other task in the list.

## 1.6 Tasks Menu

You can view all the tasks by clicking the Tasks menu. You can also search from the list of tasks. If the committee required some information from you then the committee will create the task. You will be notified once the committee will create the task. Under this menu you will view all the tasks assigned to you irrespective of the objection request, you will view all your tasks from all your objections.

Below is the screenshot of Tasks screen.



Task No	Objection No	Details	Deadline	Status	Action
TSKRq12	2/2 1/2021 نسبي	Task For Legal Representative	2021-08-31	Pending	 
TSKRq10	2/2 1/2021 نسبي	Task For Legal Representative	2021-08-11	Pending	
TSKRq9	2/2 1/2021 نسبي	Task For Legal Representative	2021-08-10	Pending	
TSKRq8	2/2 1/2021 نسبي	Task For Legal Representative	2021-07-31	Submitted	
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TSKRq6	2/2 1/2021 نسبي	Task For Legal Representative	2021-07-31	Pending	
TSKRq5	2/2 1/2021 نسبي	Task For Legal Representative	2021-07-31	Pending	
TSKRq4	2/2 1/2021 نسبي	Task For Legal Representative	2021-07-31	Pending	
TSKRq3	2/2 1/2021 نسبي	Task For Legal Representative	2021-07-31	Pending	
TSKRq1	2/2 1/2021 نسبي	Task For Legal Representative	2021-06-25	Pending	

You can view details of the specific task and can submit the response of the specific task by clicking on the respective options.

## 1.7 Change Lawyer Requests

You can view all your change lawyer requests under this menu. You can also search from the list of change lawyer requests.

Below is the screen of change lawyer requests.

