

# **User Manual**

# Tax Dispute System

# **United Arab Emirates - Ministry of Justice**

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#### 1. Users, Lawyer, Agent

#### 1.1 Login

You can login to the application through unified gate for UAE pass provided by MOJ.

If you are already registered in unified gate for UAE pass you will login to the system directly. If you are not the registered users, then you will register first and then login to unified gate.

Unified Gate For Ele Please Logi	e <mark>ctronic Services</mark> n Here	·
Get Started with Unified Gate	Get Started with UAE PASS	
Password r	A single trusted digital identity for all citizens, residents and visitors.	
Login Forgot Registered E-Mail? Click Me	For more information please check the user manual from Here	H.

After successful login you will be redirected back to Tax Objection Application Dashboard page.



## 1.2 Dashboard

Once you are navigated to the dashboard you can view the total objections, closed objections, Objections under committee review, Other tasks, Tasks, Trails and Judgments statistic's.

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A DASHBOARD OBJECTION REQUESTS OBJECTIONS ARC	IIVED OTHER TASKS TASKS CHANGE LAWYER	REQUESTS EDIT PROFILE CONTACT US	
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<ul> <li>Other Tasks</li> <li>Tasks</li> <li>O change Lexyer Requests</li> <li>D Rejected C</li> </ul>	bjections	Objections Under Committee Review	O Committee Allegations
G Logout	s Requests	O Uther Tasks Submitted	O Taska Response Pending
0 Tasks Res	conse Provided	0 Trials Scheduled	0 Trials for decision scheduled
0 Triefs Pos	poned	0 Judgment for Trials made	Other Trials Required
O TOLL FREE NAMER 800 333 333	ERS CONTACT THE MINISTER		SECUTION 🚊 FEDERAL BUPREME COURT
Page last updated on : 4/1/2/22192/2019 This Bite is Bett Verwed in 1280x1024 acreen resolution Support III 10+, Cherne 29+, Safer S. 1+ and Friefax 3++	Sitemap Help and Accessibility FAQs Copyright Careers Related Entities	Disclaimar Privacy Policy Terms and Conditions Glossary Customer Happiness Charter Mol Uber Barivices	Downfload MDJ App
			J     J       Image: Constraint of the second

#### **1.3 Objection Request**

Under the objection requests you can view all your objections, if there is no objection the objection list will be empty. You can create new objection request by clicking the "New Request" button.

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Cobject	tion Requests	Search								
Other	Tasks	Request No	Objection No	Legal Represent	ative Subr	ission Date	Approval Date	Committee	Status	Action
Tasks	5	TOBR2			20	21-06-24		Dubai 1	Committee Review	L 😿 🕚
🔞 Chang	ge Lawyer Requests	Total Records: 1							««	« <b>1</b> » »»
🧱 Edit Pr	Profile									
🕞 Logou	ut									



From the list of objections you can also search the objection based on Request No, Objection No, Legal Representative, Submission Date, Approval Date, Committee and Status.

	OBJECTION REQUESTS								
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Cobjecti	ons Archived								
() Other 1	asks	Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action
		TOBR2			2021-06-24		Dubai 1	Committee Review	🖹 📝 🕕
Tasks									
		Total Records: 1						66	« 1 » »»
🕅 Change	Lawyer Requests								
🧱 Edit Pr	ofile								
🕞 Logout									

#### 1.3.1 New Objection Request

To create new objection request you will click on "New Request" button then bellow form will open to create new objection request with all the details. The fields which are mandatory for creating the objection are marked with red star.

Dashboard	New Objection Request				
Objection Requests					
Objections Archived	Necessary Information				
Other Tasks	Emirates ID *	First Name *	Middle Name *	Last Name *	
Tasks					
Change Lawyer Requests	Phone *	Email *	Building Name and Number *	Street *	
Edit Durfda	Area *	P.O.Box *	Emirates *	Country *	
East Promie				<ul> <li>United Arab Emirates</li> </ul>	
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	Representative Type *	idention			
	Representative Type *	deration			
	Representative Type *	Idenation			
	Representative Type *	identition			

In the necessary information section of the form you will put the Applicants Information, if you are the application then you will put your information.

Necessary Information			^
Emirates ID *	First Name *	Middle Name *	Last Name *
<del></del>			
Phone *	Email *	Building Name and Number *	Street *
► +971 •			
Area *	P.O.Box *	Emirates *	Country *
		~	United Arab Emirates ×
Passport Copy * Emirates-ID Copy *			
Dupload 🚯	Upload		
Representative Type *			
Agent Lawyer User			



It is mandatory for you to put the correct information especially the Emirates ID, Email and Phone Number otherwise you will not be able to view the objection or you will not be able to receive important notifications.

The representative type option in this section will decide who will be the Legal Representative of the objection. You have following three options to select the legal representative type:

Represent	ative Type *	
O Agen	t 🔿 Lawyer	🔘 User

#### Agent:

If the legal representative type is Agent then the agent information is mandatory otherwise it will be optional.

Representative Type *						
Information of Agent ^						
Emirates ID *	Agent Registration Number *	First Name *	Middle Name *			
Last Name *	Phone *	Email *	Building Name and Number *			
	► +971 •					
Street *	Area *	P.O.Box *	Emirates *			
			~			
Country *	Upload Contract Copy *					
United Arab Emirates ×	🕰 Upload					

It is mandatory for you to put the correct information especially the Emirates ID, Email and Phone Number otherwise the objection will not be visible to the agent or he will not be able to receive the important notifications.

#### Lawyer:

If the legal representative is Lawyer then the information of Lawyer is mandatory otherwise the Information of Lawyer section will not be visible.

Representative Type *			
O Agent 💿 Lawyer O User			
Information of Agent			~
Information of Lawyer			^
Emirates ID *	First Name *	Middle Name *	Last Name *
Phone *	Email *	Building Name and Number *	Street *
► +971 •			
Area *	P.O.Box *	Emirates *	Country *
		~	United Arab Emirates ×
Upload Contract Copy *			
🚭 Upload			

It is mandatory for you to put the correct information especially the Emirates ID, Email and Phone Number otherwise the objection will not be visible to the lawyer or he will not be able to receive important notifications.



#### User:

If the Legal representative is User then lawyer section will not be visible and agent information will not be mandatory. In this case the applicant will be the legal representative of the objection. Bellow screen is showing that agent information is optional and lawyer section is not visible.

O Agent O Lawyer 🖲 User						
Information of Agent ^						
Emirates ID	Agent Registration Number	First Name	Middle Name			
Last Name	Phone	Email	Building Name and Number			
Street	Area	P.O.Box	Emirates			
Country Cunited Arab Emirates ×						
Information of Commercial License			v			

Under the section of commercial licence you will fill the company information, main branch and other branches if any, and partners information if any.

Information of Commercial License			^
Company Name *	License Number *	Issue Date * yyyy-mm-dd	Expiry Date * yyyy-mm-dd
Is Real Estate			
Main Branch			Add Branches
Building Name and Number *	Street *	Area *	P.O.Box *
Emirates *	Country *		
Partners			+
Partner Name			

If your investment is related to Real Estate then it is mandatory to upload the property contract. You can upload the contract by pressing the Upload button.

Is Real Estate	Is Other Investment	Property Contract *

If your investment is not in Real Estate then you will upload the Trade Licence. It is mandatory in this case to upload the trade licence. You can upload the trade licence by clicking the Upload button.

وزارة المعمدين MINISTRY OF JUSTICE		
	Is Other Investment	Trade Licence *
		👁 Upload

It is mandatory to fill the information of main branch. You can also add multiple branches if required by clicking the add branches button, you can also remove the branch by clicking the delete option next to each branch.

Main Branch			Add Branches	
Building Name and Number *	Street *	Area *	P.0.Box *	
Emirates *	Country *			
Branches +				
Building Name and Number *	Street *	Ares *	P.O.Box *	
Emirates *	Country *			
~	United Arab Emirates ×	Ô		
Building Name and Number *	United Arab Emirates ×	Area *	P0.Box *	

The partner information is optional but you can add the multiple partners as well, by clicking the plus button next to partner. You can also remove the partner by clicking the delete option next to each partner.

Partners	+
Partner Name	
Partner Name	
	Ū
Partner Name	
	Û

In the section of "Information of federal tax authority reconsideration" you will provide the Application date it is mandatory to provide the application date.

Information For Federal Tax Authority Reconsideration		
Application Date *	Date of reconsideration Decision	
yyyy-mm-dd	yyyy-mm-dd	

If you will select the date of reconsideration then the information of reconsideration decision will be mandatory and the FTA Document will also be mandatory document. You can upload the FTA document by clicking the upload button.



Information For Federal Tax Authority Reconsideration		^
Application thate • yyyyy-mm-dd	Date of reconsideration Decision 2021-08-20	
Reconsideration Decision *		
FTA Document *		10

Under the section of "Reason of objection" you will provide the value of tax and value of fine.

Reasons Of Objection		^
Value of Tax *	Value of Fine *	

By default the value will be No but if you select yes then you have to provide the amount in AED.

Reasons Of Objection			^
Value of Tax *	Amount *	Value of Fine *	Amount *
● Yes ○ No	0.00	Yes O No	0.00

Under the section of "Objection Information" all the fields are mandatory. You will provide the objection decision number, this is the first objection or not and total value of objection.

Objection Information		^
Objection Decision Number *	This is First Objection? *	Total Value of Objection *
	O Yes O No	0.00

Under trails Section you will select whether you need the trail or not. If your choice is yes, then you have to provide the reason of trail.

Trials		•
Trial is required *	Reason for Trial *	
● Yes ○ No		

Under the "Tax and Penalties Payment" section you will enter the tax and penalties with details of payment.



Tax and Penalties Payment						^
Amount is paid *	Penalty is	paid *				
O Yes O No	O Yes	O No				
Payments						+
FTA Form ID *						
Period From *	Period To *	Tax *	Fine *	Total *		
yyyy-mm-dd	yyyy-mm-dd		0.00	0.00	0.00	

If you are selecting yes for amount is paid then you have to provide the Tax payment date and proof of payment. You can upload the proof of payment by clicking the Upload button.

Amount is paid *	Tax Payment Date *	Proof of Payment *
● Yes ○ No	yyyy-mm-dd	🕰 Upload

If you are selecting yes for Penalty is paid then you have to provide the Fine payment date and proof of payment of fine. You can upload the proof by clicking the Upload button.

Penalty is paid *	Fine Payment Date *	Proof of Tax *
● Yes ○ No	yyyy-mm-dd	🛨 Upload

Under the section "Objective of objection" you will provide the objective of your objection request.



Under the "Documents" section you will provide all the documents related to the objections. You will upload all the mandatory documents in this section by clicking on the upload button next to each document.

Documents	^
Response of the Federal Tax Authority regarding the request to reconsider the subject matter of the objection (if any).	Other Cycload



Below is the full form to create the objection request, the form is self-explanatory and also will help you to identify where the input is wrong.

	SHBOARD OBJECTION REQUESTS	BJECTIONS ARCHIVED OTHER TASKS TASKS C	HANGE LAWYER REQUESTS EDIT PROFILE CON	TACT US	
	Dashboard	New Objection Request			+
	Objection Requests				0
	Objections Archived	Necessary Information			^
	Other Tasks	Emirates ID *	First Name *	Middle Name *	Last Name *
	Tasks	Phone *	Email •	Building Name and Number *	Street *
	Change Lawyer Requests	► +971 •			
	Edit Profile	Area *	P.O.Box *	Emirates •	Country •
	. Logurt	Passport Copy * Emirates ID Cop Upboad Representative Type * Agent © Lawyer User	yy * Ipload		
		Information of Agent			^
		Emirates ID	Agent Registration Number	First Name	Middle Name
		Last Name	Phone +971 +	Email	Building Name and Number
		Street	Area	P.O.Box	Emirates
					· ·
		Country United Arab Emirates ×			
		mformation of Lawyer	East Marine .	Middle Manue *	Last Name *
			* == on +8001700	mount partie "	Law Hame -
		Phone *	Emai *	Building Name and Number *	Street *
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		Area *	P.O.Box *	Emirates *	Country *
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<pre>verse verse v</pre>		Information of Commercial License			^
<pre> very muti very muti</pre>		Company Name *	License Number *	Issue Date *	Expiry Date *
		Is Real Estate Is Other Investment		yyyy-mm-dd	yyyy-mm-dd
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Reasonable of Objection		Application Date * yyyy-mm-dd		Date of reconsideration Decision yyyy-mm-dd	
Weak of Xes       Value of Yes*       Value of Yes*       Yes       The Yes       T		Reasons Of Objection			
Yes       No       Yes       No         Generation       Inter of any objection of the subject on		Value of Tax *	Value of Pine *		
Operation information 1   Operation decision Number * This is in the discleration *   This is in the discleration * This is in the discleration *   This is many method 0.00		O Yes 💌 No	🔿 Yes 💿 No		
		Objection Information	-		
Visit		upprotion Decision Number	This is First Objection? *	Total Value of 0	0.00
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Payments       •         F1x form (1)*       Period Tom**       Tod***       Tod****       Tod*****       Tod***********************************		Amount is paid *	Penalty is paid *		
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Characteristic		Object of Objection *			
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		Response of the Federal Tax Authority regarding the objection (if any).	request to reconsider the subject matter of the	Other	
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If there is any error in the form then that section in the form will become red to help you to identify where the wrong input is.

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	Objections Archived	Necessary Information			°
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	Tasks				
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	Change Lawyer Requests	► +971 •			
	Edit Profile	Area *	P.O.Box *	Emirates *	Country *
	Logout	Passport Copy * Emirates-ID C	:		
		Agent     Agent     Construction     Constructin     Construction     Construction     Construction	Upload		
		Information of Agent			^
		Emirates ID	Agent Registration Number	First Name	Middle Name
		Last Name	Phone +971 •	Email	Building Name and Number
		Street	Area	P.O.Box	Emirates
					~ ~
		Country			
		United Arab Emirates ×			
		Information of Lawyor			^
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				Decision Name and No. 1	
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		Area *	P.O.Box *	Emirates *	Country *
				~	United Arab Emirates ×
		Upload Contract Copy *			
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<pre>     in out change     i</pre>		Company Name *	License Number *	Issue Date *	Expiry Date *
				yyyy-mm-dd	yyyy-mm-dd
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<pre>kingtoos and kontoos"</pre>		Main Branch			Add Branches
		Building Name and Number *	Street -	Area *	P.O.Box
<pre>very *</pre>					
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Pryminus Pryminus     Neasons of Objection     Value of Fine *   Value of Fine *<		Encades *  Partners  Purfor Kenne  Sedemates for Fideral Tax Authority Records	Country *  Country *  Cubited Arab Eminates *  Analytic data Eminates *		+
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Visor of tars                    Visor of tars   Yes   Ye		Partners *  Partners  Partners  Purture Name  Reformation Date *  yyyy mm dd	Country *  Country *  Country *  Sevention	Date of reconsideration Decision yypy mm-dd	
		Protects *  Partners  Putters Name  Indexedual for Federal Tax Autochy Network  Ageleration Data *  (yyyy mm dd  Reasons of Objection	Country *  Cultured Arab Emirates *	Date of reconsideration Decision	*
Objection Buccision Number * This is Pirst Objection *     Table     Table *		Protect &  Partners  Partners  Purter Name  Selemental Date *  Syzy mm dd  Researd Of Operation  Name of Tar #	Country *  Country *  Country *  Country *  Country *  Available Arab Eminates *  Value of Data *	Date of reconsideration Decision yyyy mm-dd	+
Objection Discussion Humber* This is Frair Objection*     Table     Table <td></td> <td>Protect *  Partners  Partners  Partners  Partner Kenne  Partner Kenne  Sedemarken für Fickeral Tax Authority Mecowal  Agslication Date *  Syzyr mm dd  Research Of Opjection  Value of Tax *  Value of Tax *  No.</td> <td>Country *  Country *  Country *  Value of Fine *  Value of Fine *  Value of Fine *  No.</td> <td>Date of reconsideration Decision</td> <td>*</td>		Protect *  Partners  Partners  Partners  Partner Kenne  Partner Kenne  Sedemarken für Fickeral Tax Authority Mecowal  Agslication Date *  Syzyr mm dd  Research Of Opjection  Value of Tax *  Value of Tax *  No.	Country *  Country *  Country *  Value of Fine *  Value of Fine *  Value of Fine *  No.	Date of reconsideration Decision	*
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## 1.3.2 Objection Details

You can view details of the objection by clicking on the details icon next to the each objection.

						Act		
TOBR1	كاجري كولوكيريك كولوكيريك	2021-06-23		Information Required	2	7	1	
Total Records: 1				«««	«	1	>>	»»

Once you will click on the details option below screen will appear. You will be able to view all the details of the objection.

Dashboard	Objection Request	S			+
Dbjection Requests					
2 Objections Archived					0 3
Other Tasks	Necessary Information				^
	Emirates ID:	000-0005-0240054-5	Applicant Full Name	كاجري كولوكىريك كولوكيريك	
	Phone	509493544	Email	umair.basheer@timeline.ae	
Change Lawyer Requests	Building Name and Number	المدينة الكاديمية	Street	100	
Edit Profile	Area.	المدينة التكاديمية Dubai	Country	123 United Arab Emirates	
- Logout	Passport Copy	<b>(1)</b>	Emirates-ID Copy	(4)	
	Information of Agent				^
	Emirates ID:		Agent Registration Number		
	Agent Full Name:		Phone:		
	Email		Building Name and Number:		
	PO.Box		Area.		
	Country				
	Information of Commercial Li	cense			^
	Company Name:	بيت البركة لنجارة األثاث ذم م	License Number:	TRN: 100439909100003 License No: 804398	
	Issue Date:	2018-05-04	Expiry Date:	2021-04-04	
	Is Real Estate	No	Is Other Investment	Yes	
	Trade Licence	(4)			
	Branches				
	Branch Address	وقم 1 ملك حالد خليل محمد سميع المطوع : Building Name and Number Emirates	Street 1 Are الماري – – معز	a: yes ye P.0.Box: 00000 Emirates: Dubai Country: United Arab	
	Partners				
	Partner Name Partner Name	کاجری کولوگیریك امنه جایر زوجه راشد علی صالح دیماس السویدی			
	Information For Federal Tax A	uthority Reconsideration			^
	Application Date	2021-03-01	Date of reconsideration	2021-01-05	
	Paconsideration Decision	at all the off interface into the last action in all off out of the	Decision ETA Document	[7]]	
		المحادية النصرات "على أو يستدكر مشان يتعاد المتل المقدم تشكر أنه وما المادية The المن المحادية التي المالية المادي فرم The المحاد النظر من أو فرار مدينة بمادة المحال المادة الملاز من المراك لله أو من المن على أن فرار محال معامل المحال المادة المادي من المراك لله أو من من معامل الموالي ولعه يرصا بمادي المحال المادين المراك المادي مع مقد من الراج معامل الموالي المحادة فانول المقار لم معمل بولمقار الموالي المادين المادين المادين المادين المحال المادين الموالي مع ممان الموالي المحادة فانول المقار لمادين الموالي المادين المادين المادين المادين المحاد مع ممان المهاد المادين المحادة فانول المادين الموالية المادين المادين المادين المادين المادين المادين المادين الم		122	
	Reasons Of Objection				^
	Value of Tax:	0	Value of Fine	0	
	Objection Information				^
	Objection Decision Number	2	This is First Objection?	No	
	Total Value of Objection:	75724			
	Trials				~
	Trial is required	No	Reason for Trial		
	Tax and Penalties Payment				^
	Amount is paid. N	o Penalty is paid: N	0		
	Payments				
	Period From:	2018-04-01	Period To	2021-01-01	
	Tax	75724	Fine	0	
	Total	Q			
	Objective Of Objection				^
	Object of Objection:	و من اعلان المنطق المستحق، وكلما لم نكن نطلك القدرة مسعا وضح منهين مع العلميا استا مناسداً منظ المحرية طاللا، وخلالها كان المساد من أولوكانته ولذلك ترجو من على قدرينا على مكامية المسالم الدفلة ولمرجوا النسي حفات المستقبلية في الوقت المحدد بدون تأخير بإذن الله	يتضه حيث انه لم يتم تقديمه حالل 20 يو وفيد 19 من أثار على أصحاب التعمل ح صعوبة في تحصيل المستحقات من عد ني " الدفع المناحر حيث انه سيؤتر سليا الينا بعين الرحمة مع وعدًا بدفع المست	ة المحترمين: نحية طبية و بعد لقد تمنا بتقديم إغتراض سابق ولكن قد لم . . فع المليع الاستحق في بالغرة الوعت المحدة وذلك لما صاحب حالجة في يعتبو دائكام بعد الموور من فرضة مليون للمن تعم مناطق ليمن تعمام العلي المترتب عا كم النماس العذر لنا و " دعمنا كما عودتمونا دائما و الغاء المبلع المترتب عا من سيادتكم اللاظر	الساد علم الم سياد



### 1.3.3 Activities

Activities of the objection will be visible to you upon clicking the activity option next to each objection.

Request No					
TOBR1	كاجري كولوكيريك كولوكيريك	2021-06-23		Information Required	🖹 😼 🕦
Total Records: 1				««	« <b>1</b> » »»

After clicking the activity option the bellow pop up window will open to show you the activities related to that specific objection.

DASHBOAF	D OBJECTION R	EQUESTS OBJECT	IONS ARCHIVED OTHER TASKS TASK	(S CHANGE LAWYER RE	EQUESTS EDIT PROFILE CONTACT US				
Da	Activities	5	Objective Breaste					_	uest
Ot	Search								ł
1 01	Request No	Objection No	Initiated By	Activity Type	Details	Notifications	Status	Date	
📆 Та	TOBR1		Khaled Abdel Rahman Bouhalika	Other Tasks	Info required for objection request	Yes	Information Required	2021-07-01 10:19 AM	
) Cł	TOBR1		registrar1	Objection Request	Objection Request has been submitted	Yes	Under Review	2021-06-23 12:17 PM	
Ed	Total Records :	2						ακ κ <b>1</b> » »»	
								Close	

# 1.3.4 Other Tasks

Other tasks are the tasks assigned to you by the MOJ Admin. You will respond to the other tasks assigned to you by clicking on the other tasks option next to the objection request.

Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action
TOBR1		كاجري كولوكيريك كولوكيريك	2021-06-23			Information Required	2 🍃 🚺
Total Records: 1						***	« <b>1</b> » »»

After clicking the other tasks icon you will be able to view the other tasks pop up window. You can also search the other tasks from the list of tasks.

DASHBOAR	OBJECTION REQUESTS	OBJECTIONS ARCHIVED	OTHER TASKS TASKS C	CHANGE LAWYER REQUESTS EDIT PROFIL	E CONTACT US		
🏠 Dashl	oard	Objection R	equests				New
C Ot	0 Other Tasks						
Ct	Search						
<b>на</b>	Reference No	Request No	Objection No	Legal Representative	Submission Date	Status	Action
Ch	TOBR1	AINR1		كاجري	2021-07-01 10:19 AM	Information Required	
Ec	Total Records: 1					6.6	« 1 » »»
							Close



From the list of other tasks you can view the details of the specific task by clicking the details option next to the other tasks.

DASHBOAR	D OBJECTION REQUESTS	OBJECTIONS ARCHIVED	OTHER TASKS TASKS C	HANGE LAWYER REQUESTS EDIT PROFIL	E CONTACT US		
🍿 Dash	board	Objection R	equests				New
Ct Ot	() Other Tasks						
💽 Ot	Gearch						
<b>та</b>	Reference No	Request No	Objection No	Legal Representative	Submission Date	Status	Action
() Cł	TOBR1	AINR1		كاجري	2021-07-01 10:19 AM	Information Required	E (#
Ed	Total Records: 1					6.6.	c 1 3 33
E. In							Close

After clicking the details option the below screen will appear, where you will be able to view the details of the other task and response of the other task if submitted.



You will be able to submit the response of the other task by clicking the response option next to each task once the response is submitted the response option will not be visible to you against the specific task.

DASHBOA	RD OBJECTION REQUESTS	OBJECTIONS ARCHIVED	OTHER TASKS TASKS C	HANGE LAWYER REQUESTS EDIT PROFILI	E CONTACT US		
🍿 Dasi	hboard	Objection R	equests				Ne
C Ot	(i) Other Tasks						
Ot	Bearch						
Та	Reference No	Request No	Objection No	Legal Representative	Submission Date	Status	Action
Ct	TOBR1	AINR1		كاجري	2021-07-01 10:19 AM	Information Required	
Er Er	Total Records: 1					44	« 1 » »»
							Close

After clicking the response option the submit response screen will appear, where you will submit the response of the specific other task, assigned to you by MOJ Admin.

If there is the requirement of the file with the other task, you will also upload the files with the response of the other task.



After filling the required information you will press the submit button then the pop up window will appear and response will be added to the other task request. You can view the response and files by clicking the details option. Below is the screen to add the response of the other tasks. Once the other task response is submitted the status of the other task will change from "Information required" to "Submitted".

DASHBOARD	OBJECTION REQUESTS	OBJECTIONS ARCHIVED OTHER TASKS TASKS CHANGE LAWYER REQUESTS	EDIT PROFILE CONTACT US			
n Dashba	pard	Add Response			New Request	
<b>e o (</b>	0ther Tasks	Request Details 0				
Ct Ot	Search	Required Documents				
(i) OI		Document Name	Document Type	Upload		
<b>та</b>	Reference No		×	🔁 Upload	Action	
C Ct	TOBR1	Response Details			. # **	
📑 Ed	Total Records: 1				c c 1 > >>	
[→ L¢				Submit	Close	
				Close		

### 1.3.5 Tasks

Once the Objection request is accepted by committee you will be able to view tasks and trails option next to each objection. You will be notified by email and SMS if the new task or trail will be created. Below screen is showing the tasks option.

Objection Search	Requests						New Request
Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action
TOBR2		كولوكيريك كولوكيريك sdfsdfsdf	2021-06-24			Committee Objection	🗈 🝺 🚯
TOBR1	ىبى 1/2021 2/2	sdfsdfsdf MN LN	2021-06-23	2021-06-24	Dubai 1	Open	🗈 🍺 🚯 📰 ছ
Total Records: 2							«« « <b>1</b> » »»

After clicking on the tasks option the list of the all the tasks window will open, the list will show all the tasks related to the specific objection, which are assigned to you by committee.



earch					
Task No	Objection No	Details	Deadline	Status	Action
TSKRq12	ديي 2/2 1/2021	Task For Legal Representative	2021-08-31	Pending	
TSKRq10	ديى 1/2021 2/2	Task For Legal Representative	2021-08-11	Pending	2
TSKRq9	ديى 2/2 1/2021	Task For Legal Representative	2021-08-10	Pending	1
TSKRq8	ديي 2/2 1/2021	Task For Legal Representative	2021-07-31	Submitted	2
TSKRq7	ديى 2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	2
TSKRq6	ىيى 2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	2
TSKRq5	ديني 2/2 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	
TSKRq4	ىيى 2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	1
TSKRq3	نبي 2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	1
TSKRq1	ىيى 2/2 1/2021	Task For Legal Representative	2021-06-25	Pending	6

You will be able to view all the tasks. The date highlighted in read means the deadline is passed and you did not respond to that task. If the task status is pending and the deadline is not passed then you can submit the response of the task. By clicking the response option.

earch					
Task No	Objection No	Details	Deadline	Status	Action
TSKRq12	دېبى 2/2 1/2021	Task For Legal Representative	2021-08-31	Pending	2
TSKRq10	دبى 2/2 1/2021 د	Task For Legal Representative	2021-08-11	Pending	(A)
TSKRq9	ديى 1/2021 2/2	Task For Legal Representative	2021-08-10	Pending	<b>A</b>
TSKRq8	دېږي 2/2 1/2021	Task For Legal Representative	2021-07-31	Submitted	1
TSKRq7	دبي 2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq6	ديى 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	1
TSKRq5	دبى 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	1
TSKRq4	دېنى 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	
TSKRq3	نبى 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	1
TSKRq1	نبى 2/2 1/2021	Task For Legal Representative	2021-06-25	Pending	<u>[</u> ]

Once the task is created you will receive the notification, initially the status of the task will be "Pending". When you will submit the response, the status of the task will change to "Submitted". Below screen will appear once you will click the response button.



h	a)						
Task No	Add Response						Action
TSKRq12	Request Title	Task For Legal Representative					
TSKRq10	Required Documents						2
TSKRq9	Document Name			Document Type		Upload	2
TSKRq8	1				~	🔹 Upload	2
TSKRq7	Response Details						1
TSKRq6							2
TSKRq5						li li	2
TSKRq4						Submit	1
TSKRq3						Close	1
TSKRq1	دبي 2/2 1/2021		Task For Legal Represent:	ative	2021-06-25	Pending	

You can also attach the documents to the response if required. After pressing the Submit button the response of the task will be added to the task. You can view the details of the task by clicking on the details option next to each task.

earch					
Task No	Objection No	Details	Deadline	Status	Action
TSKRq12	ديى 2/2 1/2021	Task For Legal Representative	2021-08-31	Pending	<u>.</u>
TSKRq10	دبي 2/2 1/2021 2/2	Task For Legal Representative	2021-08-11	Pending	2
TSKRq9	دبي 2/2 1/2021	Task For Legal Representative	2021-08-10	Pending	2
TSKRq8	ديى 2/2 1/2021 2/2	Task For Legal Representative	2021-07-31	Submitted	2
TSKRq7	ديى 2/2 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	2
TSKRq6	دبي 2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	2
TSKRq5	ديى 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	5
TSKRq4	<sup>1/2</sup> 1/2021 <sup>1/2</sup>	Task For Legal Representative	2021-07-31	Pending	2
TSKRq3	دبى 2/2 1/2021	Task For Legal Representative	2021-07-31	Pending	
TSKRq1	ىبى 2/2 1/2021	Task For Legal Representative	2021-06-25	Pending	2

Once you will click on the details option below screen will appear. You can now view the details as well as the response if submitted against the specific task.

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MINISTRY OF JUSTICE

🐅 🔳 Tasks List						
Search						
Task No	Task Details - 2/2 1	دىي 2021/				Action
TSKRq12	Reference Number:	TSKRq8	Task:	Task For Legal Representative		
TSKRq10	Request For:	Plaintiff	Deadline:	2021-07-31		
TSKRq9	Status	Submitted				
TSKRq8	Details:	Test Task				2
TSKRq7	Response Details					
TSKRq6	Task:	Task For Legal Representative	Response Date:	2021-07-25 02:51 PM		3
TSKRq5	Details:	Test Response				
TSKRq4					Close	
TSKRq3	ي 1/2021 ي	<u>,</u>	Task For Legal Representative	2021-07-31	Pending	6
TSKRq1	ي 2/2 1/2021 ي	دې	Task For Legal Representative	2021-06-25	Pending	
Total Records 10						Close

#### 1.3.6 Trails

Once the trail is created by the respective committee, you will receive the notification. You can view the trails of the specific objections by clicking on the trails option next to each objection.

Objection	Objection Requests								
Search									
Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action		
TOBR2		کولوکیریك کولوکیریك sdfsdfsdf	2021-06-24			Committee Objection	🗈 🝺 🕔		
TOBR1	دبى 1/2021 2/2	sdfsdfsdf MN LN	2021-06-23	2021-06-24	Dubai 1	Open	🗅 🖻 🚯 📰 🛃		
Total Records: 2							«« « <b>1</b> » »»		

Court Trials						
Trial No	Objection No	Trial Date	Trial Time	Committee	Status	Action
TRIL5	ىبى 2/2 1/2021	2021-08-09	12:00:31 AM	Dubai 1	Scheduled	
TRIL4	ىبى 1/2021 2/2	2021-08-24	08:00:31 AM	Dubai 1	Scheduled	1
TRIL3	ىبى 1/2021 2/2	2021-08-18	01:30:31 AM	Dubai 1	Scheduled	1
TRIL2	نبى 1/2021 2/2	2021-08-10	11:30:31 AM	Dubai 1	Scheduled	1
TRIL1	ىبى 1/2021 2/2	2021-06-24	06:00:31 PM	Dubai 1	Another Trial Required	1
al Records : 5						«« « <b>1</b> »

Once you will click on the trails option list of all the trials of the specific objection will appear.

You can view the details of the trail by clicking on the details option next to each trail.



	Objection Reques	ts				
Court Trials						
Search						
Trial No	Objection No	Trial Date	Trial Time	Committee	Status	Action
TRIL5	ىبى 1/2021 2/2	2021-08-09	12:00:31 AM	Dubai 1	Scheduled	
TRIL4	نبى 2/2 1/2021 2/2	2021-08-24	08:00:31 AM	Dubai 1	Scheduled	2
TRIL3	ىبى 1/2021 2/2	2021-08-18	01:30:31 AM	Dubai 1	Scheduled	a.
TRIL2	نبى 2/2 1/2021	2021-08-10	11:30:31 AM	Dubai 1	Scheduled	
TRIL1	ىبى 1/2021 2/2	2021-06-24	06:00:31 PM	Dubai 1	Another Trial Required	
Total Records: 5						«« « <b>1</b> » »»
						Close

After clicking the details option the bellow window will open, where you can view the details and result of the trail. If there is a judgment against that trail you will be able to view and download the file of the judgment if exits.

DASHBOAR								
🏚 Dast	<i>s</i>	Objectio	n Requests		_	_		New Request
🕼 Obje	Court Trials	Trial Details - 2	ديى 1/2021 2/					
😨 Obje	Search	Objection No:	دين 2/2 1/2021	Committee:	Dubai 1			- 22
1 Othe	_	Reference No:	TRIL1	Trial Date:	2021-06-24		_	
Trek	Trial No	Trial Time:	06:00 PM				Action	
	TRIL5	Details:	Test				1	
Char	TRIL4	Status	Scheduled				2	3.5
🛃 Edit	TRIL3	Outcome Detail	ls				B	
E+ Logo	TRIL2	Reference No:	TROC1	Date:	2021-08-10		2	
	TRIL1	Details	Test Trail Details				1	
	Total Records : 5	Status	Another Trial Required				<c 1="" <=""> &gt;&gt;</c>	
						Close	Close	

# 1.3.7 Change Lawyer

If the legal representative is lawyer and the objection number is assigned to the objection then you can raise the request to change the lawyer of the objection. By clicking the change lawyer option next to the objection.

Objection Requests								
Search								
Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action	
TOBR2		كولوكيريك كولوكيريك sdfsdfsdf	2021-06-24			Committee Objection	1 😼 🚯	
TOBR1	دبى 1/2021 2/2	sdfsdfsdf MN LN	2021-06-23	2021-06-24	Dubai 1	Open	🗅 💆 🕕 📰 ছ 🔂	
Total Records: 2							«« « <b>1</b> » »»	

Once you will click the change lawyer request option bellow screen will appear.



Change Lawyer Request			
Emirates ID *	New Lawyer First Name *	New Lawyer Middle Name *	New Lawyer Last Name *
Phone *	Email *	Emirates *	Country *
Building Name and Number *	Street *	Area *	P.O.Box *
			Close

After filling the required information you will submit the form, and change lawyer request will generate. Then the committee will approve or reject the request and you will receive the notification when the committee will perform any action on the change lawyer request.

### 1.4 Objection Archived

Once the objection is closed or judgment is passed against the objection, then the objection will become archived and will be visible under the Objections Archived menu. You can view Details, Tasks, Other Tasks, Trails, and change lawyer requests of the archived objections. Below is the screen of objection archive.

MINISTRY OF JUSTICE							904 😧 🕞	Welcome abdul ahmed
A DASHBOARD OBJECTION REQUESTS O	BJECTIONS ARCHIVED OTHER TA	ASKS TASKS CHANGE LA	WYER REQUESTS EDIT PROFILE CONT.	ACT US				
n Dashboard	Objections Arc	hived						
Coljection Requests	Bearth							
Objections Archived								
(1) Other Tasks	Request No	Objection No	Legal Representative	Submission Date	Approval Date	Committee	Status	Action
Taska	row records : 0							6 8 89
69 Change Lawyer Requests								
🛃 Edit Profile								
🕞 Logout								
O TOLI FREE MARKER BOO 333 333	HAPPINESS CENTERS	CONTACT T		RECTO NEWSLETTER	PUBLIC PROSECUTION	FEDGRAL	SUPREME COURT	0
1010 1010 100000     1000 333333     2		CONTACT TI Mining Hilling and Accessed	NE MINISTER 20.850	PRINE TO INCURSILETTER	PUBLIC PROSECUTION	FEDERAL	SUPREME COURT	J App
No. 100, 000, 000, 000, 000, 000, 000, 000	MAPPRESS CONTEXE an resolution Supports IC 10+,	CONTACT IN Mitemap KiQa KiQa KiQa	NG MANATITA 🖅 D.0500	Disclosiver Disclosiver Prime and Conditions Terms and Conditions Gasary	PUBLIC PROSECUTION	FEDERAL	SUPREME COURT Download MO	J Aqu
The provide statements     Section 233 333     Section 234 and 234     Section 234     Se	MAPPRESS CONTEXE on resolution Supports & 104,	CONTRACT TO Starway Help and Accesses FAGs Curperight Carsers Buland Contral	NE MARSTER DARSO	SIRE TO ACHIGAETTED	PUBLIC PROSECUTION	FEDORAL	SUPREME COURT Download MD @ 0 Bupported Chi	J Aqq Si Aqq Si aqquesta
Toll Inter Houses         C           Provide Status         C           Provide Status         C           Provide Status         C           Toll Inter House Status         C           Toll Status         C           Toll Status         C           Toll Status         C	an meelindian Supporte K 10%	Exercise Research Regard Republic Converse Rulated Contras	NG MANGTER RUSS	SINC TO NEWFLICTION Biological fully Biological fully Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological Biological B	PUBLIC PROSECUTION	FEDGAAL	SUPPLEME COURT Deventional Matt	⊘ J Aqo tinina anonta II
Toll Proc Human Proc BOO 333333     Pro the regulator of the STOCION ALL STATE Proc STOCION ALL STATE Proc Stocione 1991, Safet 11 and Process And Proceedings of Stocione 1991, Safet 11 and Proce	MAPPAGES CONTEX an mechation Supports K 10+,	CONTACT TO Mining and Accessed Holy and Accessed Copyright Copyright Realisted Contents	NE MINISTER ER SUBSC	SINE TO MONSLETTER Declarate Provide Party Terras and Conference Mod Users Services Mod Users Services		FEDERAL	SUPREME COURT Deversional MD Supported Clar X   X N   0   12	of App Sec exerts I I I I I I I I I I I I I I I I I I I

#### 1.5 Other Tasks Menu

You can view other tasks by clicking on this menu option. After clicking the Other Tasks you will be able to view all your other tasks list. This list will show you all the Other Tasks irrespective of the objection, you will view all other tasks of all of your objections. You can also search from the list to other tasks. Other tasks are the tasks assigned to you by MOJ Admin before the objection request is presented to the committee. Below is the screenshot of other tasks screen.



DASHBOARD OBJECTION REQUESTS	OBJECTIONS ARCHIVED OTHER TA:	SKS TASKS CHANGE LAWYER REQUES	STS EDIT PROFILE CONTAC			
Dashboard	() Other Tasks					
Coljection Requests	Search					
Objections Archived						
Other Tasks	Reference No	Request No	Objection No	Legal Representative	Submission Date	Status Action
📅 Tasks	Total Records: 0					66 6 3 33
🔞 Change Lawyer Requests						
🧱 Edit Profile						
🕞 Logout						

You can view the details of the other task and submit the response of the other task by clicking the respective option next to the other task in the list.

#### 1.6 Tasks Menu

You can view all the tasks by clicking the Tasks menu. You can also search from the list of tasks. If the committee required some information from you then the committee will create the task. You will be notified once the committee will create the task. Under this menu you will view all the tasks assigned to you irrespective of the objection request, you will view all your tasks from all your objections. Below is the screenshot of Tasks screen.

DASHBOARD OBJECTION REQUESTS OB	JECTIONS ARCHIVED OTHER TAS	KS TASKS CHANGE LAWYER REQUI	ESTS EDIT PROFILE CONTACT US			
🚸 Dashboard	Tasks List					
Coljection Requests	Search					
Objections Archived						
() Other Tasks	Task No	Objection No	Details	Deadline	Status	Action
	TSKRq12	نېي 1/2021 2/2	Task For Legal Representative	2021-08-31	Pending	1 P
Tasks	TSKRq10	ىيى 1/2021 2/2	Task For Legal Representative	2021-08-11	Pending	2
6 Change Lawyer Requests	TSKRq9	ىبى 1/2021 2/2	Task For Legal Representative	2021-08-10	Pending	2
🥻 Edit Profile	TSKRq8	نبي 1/2021 2/2	Task For Legal Representative	2021-07-31	Submitted	2
🕞 Logout	TSKRq7	نبي 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	5
	TSKRq6	نبي 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	
	TSKRq5	دېي 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	5
	TSKRq4	نبي 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	lì -
	TSKRq3	نبي 1/2021 2/2	Task For Legal Representative	2021-07-31	Pending	6
	TSKRq1	نبي 1/2021 2/2	Task For Legal Representative	2021-06-25	Pending	6
	Total Records: 10					cc c 1 3 33

You can view details of the specific task and can submit the response of the specific task by clicking on the respective options.

#### **1.7 Change Lawyer Requests**

You can view all your change lawyer requests under this menu. You can also search from the list of change lawyer requests.

Below is the screen of change lawyer requests.



DASHBOARD OBJECTION REQUESTS	OBJECTIONS ARCHIVED OTHER TASK	S TASKS CHANGE LAWYER REQ	UESTS EDIT PROFILE CONTACT US				
🚯 Dashboard	Change Lawyer R	equest					
Coljection Requests	Search						
Collections Archived							
(1) Other Tasks	Request No	Objection No	Request Date	Existing Lawyer	New Lawyer	Status	Actions
m Tasks	Total Records : 0						<c <=""> 35</c>
Change Lawyer Requests							
🧱 Edit Profile							
🕞 Logout							

You can view the details of the change lawyer by clicking the respective option, and status of the request will be "Approved" or "Rejected" from the respective committee.

## 1.8 Edit Profile

You can also edit the basic information of your profile bellow is the screen to edit the profile.

Dashboard	Edit Profile Information			
Objection Requests	First Arabic Name *	Middle Arabic Name *	Last Arabic Name *	Upload Photo *
Objections Archived				Browse
Other Tasks	First English Name *	Middle English Name *	Last English Name *	
Tasks	National ID *	Mobile *	Gender *	Date Of Birth *
Change Lawyer Requests		+971 • 0561074133		<ul> <li>yyyy-mm-dd</li> </ul>
Edit Profile	Country *	Emirates *	Residency No *	Passport No *
Logout	United Arab Emirates	x	v	
	Security Questions *	Security Answer *	Preferred Language	
		~	English O Arabic	

If you are a company user then company information can also be saved.

Company Information 🗹			
Company Name *		Licence Number *	
PO-BOX Number *	Fax Number	Company Phone *	
		+971 -	
Company Address			
Company Building *	Company Street *	Company Region *	Country *
			United Arab Emirates ×
Emirates *			
~			

#### 1.9 Logout

After clicking the logout you will be redirected back to Unified Gate login screen.